



Inspire

ACADEMY
MOVEMENT

Respect, Compassion, Community, Perseverance, Aspiration, Independence

Article 29: Education must develop every child's personality, talents and abilities to the full. It must encourage the child's respect for human rights, as well as respect for their parents, their own and other cultures, and the environment.

Farm Assistant - Job description

Salary: KS D £26,393 FTE, £10,557.20 pro-rata salary

Working weeks/hours: 52 weeks per year, 15 hours per week, preferred days to be discussed at interview

Line managed by: Sara Spellman, Outdoor Learning Leader

Job purpose:

- To contribute to school practice and policy across the trust and deliver farm education program.
- To contribute to the animal husbandry on the farm
- To carry out such other duties as are reasonably assigned by the Farm supervisor & Outdoor Learning Leader
- To complete DIY, animal health checks and Health & Safety
- To lead open days and events

Main Duties The duties outlined in this job description may be modified by the Farm supervisor or Outdoor Learning Leader, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

- **Animal Husbandry** to a high level, including: cleaning of enclosures, providing enrichment, feeding, care, first aid and vaccinations to the animals, and supervision of contractors and volunteers.
- Ensuring the **safety and cleanliness** of the site for animals, pupils (safeguarding,) and the public
- Basic and general **DIY**; e.g. fence repairs, building enclosures, developing new areas
- **Open and close duties**, feeding and watering, dynamic health checks, maintain security and follow lone working practices.
- **General farm assistance**, handling animals, receiving deliveries, health and safety checks, health care checks and assisting with birthing and delivery.
- **Demonstration of** common sense specific to the educational farming sector, independence, effective and transparent communication skills
- **Follow** all policies, SOP's and risk assessments to prevent infections.
- **Demonstrate** teaching skills, show you can lead a group
- Contribute to **school duties** such as playground duty, after school clubs, covering other outdoor learning activities and cover other farm assistants holiday.
- To be left alone to **work unsupervised** at times
- To be **physically and mentally** able to achieve these duties. This role is physically demanding, working at different levels of ground, outside in all weathers and manually restraining small-medium animals. This role requires someone strong and resilient of mind- working to an ever changing school timetable.
- Working within an immediate **small sized team**, but being part of a very large team.
- **Events** Work alongside the farm team to plan, cost, staff and risk assess events and fundraisers. Design posters, use our online booking system and social media to advertise. Communicate with Stakeholders,

supporters, SLT and local business to promote each event. Record and report back to Line manager on budget.

- **Volunteer Management** Give inductions to new starters, recruit new volunteers, manage work experience students, train volunteers to use the correct PPE and tools, supervise volunteers to ensure health and safety and bio security measures are met.

Experience/ qualifications needed:

Essential:

- Excellent communication skills
- Experience within animal care
- Animal management level 3 qualification
- Understand the diversity of the roles our animals play and treat them with dignity and respect at all times
- Ability to work alone, unsupervised
- High level of animal husbandry
- Volunteer management
- To be adaptable and professional at all times
- Events / project management
- Experience of working with children or within an educational setting
- To adhere to safeguarding policies at all times

Desirable

- Teaching experience / Understanding of a school system
- Understanding of community farms
- Experience in basic DIY
- Positive outlook, can do attitude and strong work ethos
- Customer service skills

Personal and Professional Conduct

1. Support and make a positive contribution to the aims and ethos of the school
2. Follow whole school policies and systems.
3. Set a good example in terms of dress, conduct, punctuality and attendance
4. Uphold the school's behaviour code and uniform regulations
5. Develop links with the community and all stakeholders.
6. Hold others to account for behaviours in line with the Well Being and Culture Charter
7. Set an example to others of a positive mindset and attitude