

## Fortis Trust – Person Specification

### POST TITLE

Supported Internship Job Coach

KEY CRITERIA	ESSENTIAL	DESIRABLE
<b>Qualifications &amp; Training</b>	Level 2 English and Maths	<ul style="list-style-type: none"> <li>English and mathematics skills to Level 3</li> <li>SEND specialism training</li> <li>Training in Systematic Instruction</li> </ul>
<b>Competence Summary</b> (Knowledge, abilities, skills, experience)	<ul style="list-style-type: none"> <li>Experience of working with young people with learning difficulties and disabilities in an educational setting.</li> <li>Excellent communication and interpersonal skills</li> <li>Experience of mentoring &amp; coaching, particularly in relation to learners with learning difficulties and disabilities.</li> <li>Good knowledge of IT Including Word, Excel and TEAMS</li> <li>Ability to commit to flexible working hours</li> <li>Excellent organisational and problems solving skills</li> <li>Ability to inspire and motivate learners with learning difficulties and disabilities</li> <li>Passionate professional role model committed to continually improving themselves and ultimately the experience and achievement of the students</li> <li>Responsive to change, creating new opportunities for meeting new challenges</li> <li>Own transport</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working as a job coach</li> <li>Trained in systematic instruction</li> <li>Knowledge / experience of travel training</li> </ul>
<b>Work-related Personal Requirements</b>	Passionate and Enthusiastic Resourceful Reliability, integrity and the need for confidentiality Commitment Resilience Self-motivation and initiative Flexibility Self- confidence Ability to manage time effectively and prioritise accordingly The ability to motivate others Excellent communicator	
<b>Other Work Requirements</b>	A Sense of humour	