

## Model Job Description: Play Leader

School:

Grade: KSA

Responsible to: Line Manager

### Job Purpose:

To supervise pupils during the lunch period and provide a range of play, educational and social activities to enhance pupil wellbeing and contributing to the management of pupil behaviour

### Key duties and responsibilities:

1. To initiate, facilitate and encourage pupil participation in a varied programme of group play / games / activities
2. To prepare, utilise and tidy away a range of equipment, materials and resources to provide innovative / creative activities which engage and motivate children
3. To assist pupils as required during the lunch period to ensure their wellbeing
4. To encourage positive interaction and play between pupils to promote inclusion and sharing

5. To encourage good behaviour in accordance with agreed school behaviour policies and playground rules
6. To report any incidents to the class teacher to ensure continuity / communication between the playground and the classroom
7. To work safely and encourage safe behaviour from children, demonstrating an awareness of health and safety regulations
8. To provide first aid treatment, recording any accidents that occur in accordance with school procedure (First Aid training provided).

In additional all members of the school community are expected to:

- Display a commitment to child protection and safeguarding. Report to the headteacher any behaviour by colleagues, parents and children which raises concern.
- Comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person

*Footnote: This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.*



## Person Specification: Play Leader

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

QUALIFICATIONS	First Aid qualification would be an advantage
EXPERIENCE	Previous experience of working with children
SKILLS AND ABILITIES	<p>Ability to communicate, motivate and engage pupils</p> <p>Practical skills in relevant activities - games / indoor and outdoor play / art / craft</p> <p>Ability to manage behaviour in accordance with agreed school procedures</p> <p>Ability to recognise and deal with emergency situations</p> <p>Ability to lead pupils in group activities</p>
KNOWLEDGE	<p>Knowledge of school procedures for supervision of pupils during midday break and lunchtime activities where applicable.</p> <p>Demonstrate an understanding of confidentiality and child protection issues in a school setting</p>