

## Part-time Teacher of English (FTE0.6)

**Salary: Main Pay Range (MPS)** – Upper Pay Range (UPS) will be considered

**Required: January 2026**



Dover Grammar School for Girls is proud of its welcoming, inclusive and caring community; relationships between students and staff are very strong and support this. We are an innovative school, where staff's workload and wellbeing are central to everything we plan, ask and do – we are a school that puts our staff first. The ethos and culture of the school was captured perfectly during our most recent inspection (March 2025):

*"There is a caring and supportive ethos throughout the school." "This school is well led."*

*"Leaders are aware of, and sensitive to, staff's workload and well-being"*

*"Staff appreciate the professional development they receive and know their work is valued."*

*"[staff] feel well supported and are happy and proud to work at this school."*

# Dover Grammar School for Girls

## Teacher of English



Dear Applicant,

Thank you for your interest in Dover Grammar School for Girls (DGGs) and the position of **part-time teacher of Teacher**. This is an exciting opportunity to join our staff body and work in a school that prides itself on its approach to supporting staff wellbeing, managing excessive workload and creating positive working conditions. I hope this Application Pack contains all the information you require, but please do not hesitate to contact the school directly if you require further information or if you would like to arrange an informal tour.

We are seeking an outstanding practitioner who can teach at all Key Stages. The successful candidate must also be able to support those who find the subject more challenging whilst also stimulating and stretching the more able students. Experience of teaching A Level English is desirable. This post requires an ambitious, innovative, hardworking individual who is committed to working with other departmental staff to give our students the confidence and knowledge to reach their highest potential.

Applications for this position should be submitted through Kent Teach, with a personal statement detailing your suitability for the position. We have included a job description and person specification to support the completion of your personal statement. The application form can be downloaded from Kent Teach by clicking this link:

<https://www.kent-teach.com/Recruitment/Vacancy/VacancyDetails.aspx?VacancyId=149481>

The closing date for receiving your application is 9am Friday, 10<sup>th</sup> October 2025 with interviews taking place on Wednesday, 15<sup>th</sup> October 2025. It is advisable to submit your application as soon as possible as we reserve the right to close the vacancy early should a suitable application be received. Previous applicants need not apply.

Yours sincerely

Daniel Quinn  
Headteacher

# Dover Grammar School for Girls

## Part-time teacher of English



Job title: Part-time teacher of English

| Essential experience and qualities  | Desirable experience and qualities  |
|---|---|
| <ul style="list-style-type: none"><li>• Qualified Teacher Status</li><li>• Education to degree level in an appropriate subject</li><li>• Evidence of successful and innovative teaching</li><li>• Strong subject knowledge</li><li>• ICT proficiency</li><li>• Energy and enthusiasm</li><li>• Highly organised</li><li>• Evidence of commitment to Continuing Professional Development</li><li>• Evidence of commitment to extended learning for students beyond the classroom</li></ul> | <ul style="list-style-type: none"><li>• Experience of teaching GCSE English Literature and English Language (especially the current Edexcel specification; however, having taught other specifications would not be considered a barrier)</li><li>• Evidence of contribution to whole school development</li><li>• Knowledge and understanding of current educational issues</li><li>• Experience as a form tutor, including academic monitoring and support</li><li>• Experience of teaching in a selective school</li><li>• Experience delivering intervention sessions for small groups or individuals</li><li>• Evidence of networking within and beyond school</li><li>• Evidence of providing extra-curricular activities</li></ul> |

# Dover Grammar School for Girls

## Part-time teacher of English



Job title: Part-time teacher of English

Report to: Subject Leader of English

Hours: FTE 0.6

### Academic Success

- Monitoring, assessing, recording and reporting effectively and on time
- Preparing students for the appropriate public examinations
- Having an awareness of teaching groups' abilities and a commitment to add value

### High Quality Teaching & Learning

- Promoting positive attitudes to students, parents and colleagues
- Planning, teaching and assessing appropriate work
- Reviewing teaching methods with a focus on how students throughout the school and Sixth Form learn in each lesson
- Reviewing and amending schemes of work/programmes of study as appropriate
- Maintaining good order in the classroom at all times, with regard to agreed school procedures at all times
- Supervising students before, during and after school and ensuring supervision duties are undertaken promptly and professionally
- Communicating and consulting with parents, colleagues and outside agencies as necessary

### High Quality Environment

- Ensuring teaching rooms are conducive to learning, are tidy and are left in the correct manner for colleagues
- Utilising display space to inform, challenge and celebrate the subject

### Commitment to the school, the local and the global community

- Covering for absent colleagues where necessary
- Participating in arrangements for own annual performance review
- Commitment to Continued Professional Development
- Encouraging and supporting the students as they develop as young people and citizens of the future
- The subject teacher will carry out the professional duties as set out in the current School Teachers' Pay and Conditions Document, subject to any amendments due to government legislation

# Dover Grammar School for Girls

## English Department Statement



The DGGs English Department is consistently highly successful, with a track record of impressive results at GCSE and A-Level. Many students have gone on to study English Literature at prestigious universities, including Oxbridge and Russell Group institutions.

English at DGGs is currently taught in mixed ability groups. All lessons follow the aims of the National Curriculum to develop competence, creativity, cultural understanding and critical interpretation, achieved through the study of a wide variety of texts, themes and ideas.

English lessons are designed to be academically rigorous and to increase students' cultural capital. With this aim in mind, students study a range of extracts and full texts by authors, both modern and canonical, from Chaucer to Shakespeare, Dickens to Duffy.

Students are encouraged to read widely and the English curriculum across all Key Stages offers plenty of opportunity for this, with the reading of great literature at the heart of all that we do. We have very strong links to the Library and students are provided with reading lists and opportunities to visit the Library throughout the year.

Homework and independent study often involves students reading the set texts or reading books from the library, along with learning vocabulary, spellings, quotations, and information about key texts, with the aim of building a strong foundation for their reading and writing.

Alongside the enriching experience of reading and discussing literature, there are several extra-curricular opportunities available to students. Students are invited to join the Debate Club, become reporters for *Optima*, the school magazine, or participate in super-curricular lectures.

Throughout the year, the English Department also takes students on theatre visits and, in collaboration with the Drama Department, arranges for theatre companies to visit the school to perform and lead workshops.

### Staffing

The English Department currently has eight members of staff.

### Curriculum breakdown

At GCSE, students study Edexcel English Language and English Literature courses and explore a wide range of poetry, prose and drama texts, taught in five mixed ability groups.

During their study of GCSE, students are exposed to a range of texts and ideas, where the strong foundation of Key Stage 3 is built on further. At GCSE, students study Shakespeare, 19th Century novels, poetry, and non-fiction. They also write for both imaginative and transactional purposes, using their exposure to high quality writing to inspire their own.

More information can be found on the English subject page on the school website: <https://www.dggs.kent.sch.uk/390/subject-information/subject/20/english>