

*The Rosewood School – [www.trs.kent.sch.uk](http://www.trs.kent.sch.uk)*

**Job Description: Outreach Support Worker**

**Salary: KSD +SEN Allowance**

**Location: The Rosewood School – Canterbury Based**

**Hours: 30 hours- Part time will be considered (core hours 8am –4pm) Term Time Only**

**Applications Close: 3<sup>rd</sup> October 2025**

**Interviews: To be confirmed**

---



### **The School**

The Rosewood school is a school for pupils who are struggling in their current school due to their physical or/and mental health need. Our vision is to combine education and health in transforming the futures of our young people. We have a growing pupil population and are seeking exceptional and inspiring individuals to join our committed team.

### **What we're looking for**

We are seeking an outstanding individual to support the school with assisting individual young people who are experiencing difficulties in attending school, owing to their health (physical/mental) condition and related emotional difficulties, to re-engage with the education process and to act as an advocate for young people. The job necessitates considerable travel to multiple sites and engaging with many different schools and professional bodies.

We are looking for a highly original and innovative individual, able to make an exceptional contribution to the school. This is a fantastic opportunity, we offer a different setting, all through phases and a wide range of SEND needs with support from our partners across the county – a great challenge for someone looking for change.

This post is subject to the current Conditions of Service for School Teachers in England and Wales and is in accordance with range of duties set out in that document relevant to the post holder's title and salary grade

### **Why work for us?**

In return we will promise you a stimulating, supportive and rewarding working environment, where all staff are valued and encouraged to take a leading role in the development of The Rosewood School's vision and strategy. You will also have the opportunity to access a range of excellent professional opportunities to support your progression.

### **Safeguarding**

The Rosewood School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Everyone who comes into contact with children and their families and carers has a role to play in safeguarding children. To fulfil this responsibility effectively, all professionals should make sure their approach is child centred. This means that they should consider, at all times, what is in the best interests of the child.

### **Main responsibilities:**

- To establish and maintain relationships with parents / carers and young people at home for the duration of the case, providing advice and guidance where appropriate.
- Through the development of these relationships provide pastoral support to build resilience and promote confidence, self-esteem and emotional health and well-being.
- Develop an in depth understanding of the underlying issues that are preventing the young person from accessing education through application of all principles of training received and advice from relevant managers and help to advise on bespoke strategies that will assist the young person in overcoming their barriers to learning.
- To establish and maintain relationships, and to liaise where appropriate with schools and other professionals for the duration of the case. These professionals are likely to include members of the medical profession, CAMHS/NELFT, Early Help workers, social services and schools, but may include others.
- Attend and contribute to relevant meetings to effectively communicate the progress of the case work.
- To provide advice and guidance for schools as and when required.
- Maintain impartial, professional relationships always.
- As appropriate, engage in planned activities or set targets, with the purpose of encouraging young people to take part in their own progress.
- As part of the effective monitoring of each case, make sure that all documentation and systems are updated as required to a high and consistent standard.
- Communicate regularly with line manager and peers to review cases to ensure effective and efficient use of time and to share strategies that will contribute to the progress of each case.
- As well as working independently on cases, actively contribute to the work of the Outreach Team, assisting peers where necessary.
- To have due regard for safeguarding and promoting the welfare of young people. To follow child protection and other related policies and good practice procedures.
- Although the need of the young person is paramount, Outreach Workers will have an awareness of the implication of their work in the overall financial management of the Service, making sure that cases are managed as efficiently as possible.
- Outreach Workers will be allocated to a particular school; however, they will be expected to work flexibly within geographical areas if the need arises

## Person Specification

	Criteria
<b>Qualifications</b>	<p><b><u>Essential</u></b></p> <p>Good basic education with competency in Literacy and Numeracy.</p> <p>Evidence of Continuous Professional Development.</p> <p>A willingness to undertake further training</p>
<b>Experience, Skills and Abilities</b>	<p><b><u>Essential</u></b></p> <p>An ability to support the various needs of pupils within a small group.</p> <p>Ability to be flexible</p> <p>Ability to keep accurate records and work to deadlines.</p> <p>Ability to empathise with the needs of vulnerable pupils</p> <p>Excellent inter-personal skills and communication</p> <p><b><u>Desirable</u></b></p> <p>Ability to contribute to team decisions regarding policies within the unit</p> <p>An understanding of personalised learning</p>
<b>Knowledge &amp; Behaviours</b>	<p><b><u>Essential</u></b></p> <p>A working knowledge of mainstream secondary education</p> <p><b><u>Desirable</u></b></p> <p>IT knowledge.</p> <p>Knowledge of assessment data and monitoring / reporting procedures</p> <p>Knowledge of SG within a school environment</p>
<b>Personal Attributes</b>	<p><b><u>Essential</u></b></p> <p>Respects confidentiality and can work loyally, as part of a team.</p> <p>Works well under pressure and can prioritise /manage workload</p> <p>Professional approach at all times</p> <p>Motor vehicle Driving License</p>