 Greatstone Primary School & Nursery

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Ofsted Reg No: 118864

**Job Description**

**Post Title:** Nursery Teacher

**Safeguarding Commitment**

Greatstone Primary School and Nursery is committed to safeguarding and promoting the well-being of all children and expects all staff and volunteers to share this commitment.

**Job Purpose**

* To provide an effective education to pupils within the framework provided by the Head Teacher, Governing Body, Department for Education (DfE), and the Local Authority.
* To fulfil the Conditions of Employment for Teachers as defined in the current School Teachers’ Pay and Conditions Document.
* To fulfil the requirements of the Teachers’ Standards.

**Professional Duties**

* Manage, organise, and oversee the day-to-day running of the teaching and learning environment.
* Provide educational vision and direction that secures outstanding teaching and learning, leading to excellent outcomes for children.
* Plan and implement the Early Years Foundation Stage (EYFS) curriculum (Birth to Five Matters & Development Matters).
* Work collaboratively with colleagues, parents, and external agencies to provide tailored support for children.
* Support the role of the SENCO and contribute to SEND provision.
* Promote the school’s vision, values, and ethos.
* Ensure safeguarding policies and health and safety requirements are met at all times.

**Duties and Responsibilities**

**1. Teaching**

* Plan and deliver inspiring and challenging short-, medium-, and long-term learning experiences.
* Set high expectations for staff and children.
* Demonstrate strong subject and curriculum knowledge.
* Promote curiosity, creativity, problem-solving, and a love of learning.
* Establish a safe and respectful learning environment.
* Teach an ambitious and inclusive curriculum, adapting to individual needs.
* Monitor, assess, and report on pupil progress and attainment.
* Present progress and attainment data to stakeholders (Governors, SLT, Ofsted, etc.).
* Strengthen partnerships with families, the community, and neighbouring schools.

**2. Other Activities**

* Build strong, positive relationships with parents/carers and communicate progress effectively.
* Involve parents in workshops and learning support activities.
* Work collaboratively with colleagues and external partners.
* Promote reflective practice to improve teaching and learning.
* Support children’s welfare and protection in line with safeguarding procedures.
* Actively promote the school’s commitment to being a Rights Respecting School.

**3. Assessment and Reports**

* Be accountable for pupils’ attainment, progress, and outcomes.
* Lead and support assessment processes, ensuring they are in line with school policies.
* Produce oral and written reports on individual and group progress.

**4. Appraisal and Performance Management**

* Participate in performance management and appraisal processes.

**5. Professional Development**

* Engage in continuous professional development.
* Undertake training to meet performance objectives and respond to feedback.

**6. Educational Methods**

* Advise and cooperate with the Head of School and staff on curriculum development, teaching methods, assessment, and pastoral support.

**7. Behaviour, Health, and Safety**

* Maintain high standards of pupil behaviour and wellbeing.
* Safeguard children’s health and safety on-site and during school activities.