

# Job Description

**Post:** Cleaner

**Responsible to:** Headteacher

## Core Purpose

To work under the direction and instruction of senior staff to undertake individually, or as part of a team the cleaning of designated areas to ensure they are kept in a clean and hygienic condition.

## Responsibilities

### Maintenance and Cleaning

Carry out cleaning tasks to include:

- Mop sweeping
- Single solution mopping
- Buffing
- Spray cleaning
- Suction cleaning
- Damp wiping
- Waste disposal
- Cleaning of toilet facilities and associated tasks required to achieve a high quality of cleanliness
- Cleaning of fixtures and fittings.
- Use of appropriate cleaning equipment and machinery.
- Ensuring the safe use of chemicals, machinery and equipment whilst carrying out the cleaning function in line with current legislation, standards and REAch2 policies and procedures for Health and Safety in accordance with training provided.

### Support to School

Promote and safeguard welfare of children and young persons.

- Be aware of and comply with policies and procedures relating to child protection, health and safety and security, confidentiality and data protection, reporting all concerns to the appropriate safeguarding personnel.
- Be aware of and support equal opportunities for all.
- Contribute to the overall ethos/work/aims of the school.
- Appreciate and support the role of other professionals
- Attend and participate in training and other learning activities and performance development as required.

# Person Specification

	Essential	Desirable
Right to work in the UK	*	
Enhanced DBS Check	*	
<b>Knowledge/Qualifications and experience</b>		
NVQ Level 1 in Cleaning or similar		*
Good standard in literacy and numeracy		*
Awareness of Health and Hygiene procedures		*
Awareness of COSHH Regulations		*
Experience of similar work	*	
<b>Skills, abilities and personal attributes</b>		
Ability to work constructively as part of a team	*	
Ability to relate well to children and to adults	*	
Good organising and prioritising skills	*	
Ability to keep accurate cleaning records	*	
Able to work flexibly to suit school needs	*	
Evidence of a commitment to safeguarding and promoting the welfare of children and young people	*	
Commitment to promote and support the aims of REAch2	*	