

**Job Description**

**Special Educational Needs Support Assistant (SENSA)**

**Grade: KS B (Full Time Equivalent £25,126)**

**Responsible to: Line Manager – SENCO/Headteacher**

**Hours: TBC**

**Purpose of the Job:**

As part of the Deal Education Alliance for Learning Trust (DEALT)—a collaborative family of primary schools—you will help deliver targeted support that reflects both the Kent Mainstream Core Standards (KMCS) and DEALT’s vision of excellence, opportunity, and care for all pupils.

**Key Responsibilities:**

* Provide individual support as and when required and small group classroom support to children with a range of SEND, including autism spectrum conditions (ASC), ADHD, communication difficulties, sensory processing issues, and social-emotional needs.
* Deliver personalised support in line with Provision Maps, Individual plans, EHCPs and Individual Healthcare Plans (IHPs), including assisting pupils with medical needs (e.g. medication, care routines, medical monitoring).
* Work collaboratively with class teachers and the school’s SENCO to implement inclusive teaching and intervention strategies aligned with the Kent Mainstream Core Standards.
* You will play an essential role in helping your school meet the expectations of the Kent Mainstream Core Standards and the schools individual SEND offer, ensuring:
  + Wellbeing and participation are central to the pupil experience.
  + Barriers to learning are identified and effectively addressed
* Assist in adapting lesson content, materials, and learning environments to meet pupils’ developmental and learning needs across EYFS, KS1, and KS2.
* Foster positive behaviour, independence, and resilience through structured routines and nurturing support in line with individual school policy.
* Provide personal care where required, ensuring pupils’ dignity, comfort, and safety at all times.
* Maintain accurate records on pupil progress, behaviour, and medical updates to inform internal planning and reviews.
* Support pupils with SEND during break and lunchtime periods.
* Expectation to follow the school’s inclusive behaviour and safeguarding policies.
* Participate in school-based training and trust-wide professional development programmes offered through DEALT.

**Person Specification:**

**Essential:**

* Experience supporting children with SEND and/or medical needs.
* Understanding of inclusive education and/or familiarity with the Kent Mainstream Core Standards.
* A patient, calm, and compassionate approach to supporting pupils’ learning and care.
* Ability to work as part of a team and communicate effectively with staff, parents, and external agencies.
* Ensure high levels of punctuality and attendance.

**Desirable:**

* Level 2 or 3 Teaching Assistant qualification (e.g. CACHE, NCFE) or be willing to engage with further professional development.
* First Aid training or experience with specific medical care (e.g. epilepsy, diabetes, PEG feeding).
* Knowledge of communication tools such as Makaton, PECS, visual timetables or sensory supports.
* Knowledge and/or experience of intervention programmes e.g. Speech & Language Link, Draw & Talk, Boxall Profile, Fizzy, Sensory Circuits, Lego Therapy.
* Experience supporting children across EYFS, KS1, and or KS2.
* Have engaged in recent and relevant CPD linked to Communication and Interaction, Cognition and Learning, Social, Emotional, Mental Health (SEMH) and Physical and Sensory needs.