

EAL Assistant



Cornwallis Academy



Build your Career, Shape your Future, Apply today

Cornwallis Academy is a Good school with over 1300 students educating the next generation of young people aged between 11 and 18.

Cornwallis Academy is part of Future Schools Trust, a dynamic and inclusive multi-academy trust, founded in 2007.



A great place to be



Cornwallis Academy
Ambitions for All

Contents

Headteacher Welcome	3
Advert	4
Job Description	5
Trust CEO Welcome	6
How to Apply	7
Trust Benefits	8

Welcome from the Headteacher

Samantha McMahon

BA (Hons) | NPQH



Cornwallis Academy are seeking a EAL Assistant to join the school team, the successful candidate will be responsible for providing support to students whom have English as an additional language. As the EAL Assistant, you will play a vital role in fulfilling students potential and giving them support.

Cornwallis is a fully inclusive school, enabling all students to be the best they can be by having 'ambitions for all'. In line with our 'SMILE' ethos, our aim is to motivate, inspire, excite and engage all students so that they can be successful.

We place students' wellbeing at the heart of everything we do. A strong community ethos permeates, throughout the school, focusing on learning and progress as well as the whole child. Our popularity continues to grow with record student numbers at an all-time high.

Our aim is to ensure that all students achieve their full potential within a safe and nurturing environment. We also aim for all our students to develop as confident, courteous and capable young people.

We have an excellent team of teaching and support staff, who are committed to ensuring lessons are engaging and challenging. We offer support where support is needed and stretch and challenge each child to do the best they can. It is important for us to deliver a broad and balanced curriculum to allow students to discover their interests.

We offer a number of prestigious scholarship programmes, in Art, Football (in partnership with Maidstone United Football Club) and Dance (in partnership with Maidstone Dance Studios).

We are also proud of the pastoral care we provide for our students and do everything in our power to make them feel valued and part of a community.

We look forward to welcoming you to Cornwallis Academy.

Samantha McMahon

Post:	EAL Assistant
School:	Cornwallis Academy
Department:	Support
Responsible to:	EAL Coordinator
Compensation:	FST Grade D

Are you passionate about supporting students to reach their full potential? An exciting opportunity has arisen to join our exceptional school as EAL Assistant. We are seeking a dedicated individual, to help create a positive impact on students whom have English as an additional language.

Job Description

To support students for whom English is an additional language, to enable them to achieve their full academic potential, gain independence and participate fully in the life of the school and the wider community.

To work to improve standards across the school, co-ordinating when necessary with other subject staff.

Main duties and responsibilities

- Support in identifying students for whom English is an additional language and who are at risk of under achieving
- Facilitate and provide in class support to enable students to overcome barriers to learning
- Support students through small group work
- Support ensure all students are able to access the curriculum, achieve their full potential, work independently and participate fully in school life
- Assess and induct students into the school, including students who arrive mid- year
- Set targets and using performance and other relevant data to monitor the progress and attainment of targeted students
- Participate in inclusion panels when requested
- Meet with relevant staff to share information concerning targeted students
- Support in identify students who require additional intervention
- Be responsible for the establishment and running of mentoring programmes and activities
- Support in keeping up-to-date records of EAL students in the school and ensure all staff are provided with relevant information
- Liaise with the local authority
- Support in providing training opportunities for staff to support EAL students

Person Specification

- Being bi-lingual is an essential requirement of this job role
- TESL qualification (or equivalent) is desirable for this job role
- Awareness of strategies available for improving learning & achievement of students for whom English is an additional language
- Ability to use a range of teaching and learning strategies, with knowledge of how ICT can be used effectively to enhance learning
- Ability to use student data to raise standards
- Excellent oral and written communication skills
- Excellent organisational skills with the ability to manage competing priorities
- Recent child protection training or a willingness to undertake such training
- Ability to work both independently and collaboratively
- Excellent interpersonal skills
- Creative in problem solving together with a willingness to take on or try new approaches and ideas

This Job Description is provided to assist the post holder to know what his/her duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of the post.

Welcome from the Chief Executive Officer

Isabelle Linney-Drouet

BA (Hons) | NPQH



Welcome to Future Schools Trust: **Relentless Ambition for Young People.**

We aim to achieve our vision by bringing together our family of schools to create a cohesive and aspirational community which enables every child and member of staff to exceed their expectations.

Our values are:

- Integrity
- Respect
- Resilience
- Strong Work Ethic
- Collaboration
- Equality

The best interests of young people guide every ambition and decision we take. We are passionate in our belief that schools are stronger when they work together whilst being proud and protective of the unique identity of each of our schools in the Trust. Maintaining a strong moral purpose and supportive but challenging culture is central to everything we aim to achieve.

I hope this introductory letter provides a sense of our culture and ethos and our direction of travel. If you decide to apply, we appreciate how long it takes to apply for jobs, but please do not send a general application; we are looking for someone prepared to respond to us, respecting where we are at on our journey as a Trust. You can be sure that we will take time and care in reading your personal application.

Application forms can be downloaded from:
www.futureschoolstrust.com/download

Best wishes

A handwritten signature in black ink, appearing to read 'Isabelle', written over a light blue abstract background shape.

Isabelle Linney-Drouet
Chief Executive Officer

Application:

Only applications submitted by the school application process will be considered, we are unable to accept CVs. Application forms should be downloaded here www.futureschoolstrust.com/download, completed and uploaded on the vacancy page.

More information:

If you would like to take a look around our fantastic facilities and meet the staff that you could be working alongside, please email: recruitment@futureschoolstrust.com and arrange a visit.

Health & Safety:

So far as is reasonably practicable, the postholder must ensure that safe working practices are adopted by employees, and in premises/work areas for which the postholder is responsible, to maintain a safe working environment for employees and students/pupils.

Safeguarding:

Future Schools Trust is committed to the safeguarding of all of its young persons and expects all staff, volunteers and adults to work within the parameters of the policies and procedures as agreed by the Full Governing Body to ensure the safety of all young persons within its care.

Only applications submitted by the school application process will be considered, we are unable to accept CVs. All posts are subject to an Enhanced DBS Disclosure. Future Schools Trust is an equal opportunities employer.

Future Schools Trust is dedicated to attracting the right teachers and support staff who are committed to developing and nurturing our students and we must provide the rewards for that to happen.

Alongside providing a competitive pay and benefits package, we offer lifestyle discounts for retail purchases and tax-efficient schemes for childcare and cycle-to-work purchases.

Pension Scheme:

From your start date you can join either the Teachers Pension Scheme or the Kent County Council Pension Scheme. Contributions are made based on your salary scale.

Annual Leave:

For support staff annual leave starts at 25 days a year plus Bank Holidays and increases after 5 years' service.

Cycle to work scheme:

We offer a cycle to work scheme, this tax beneficial scheme encourages employees to cycle to work or take advantage of the scheme to purchase a bicycle for leisure.

Retail, Health & Social Offers through Kent Rewards:

With Kent Rewards you can also get great discounts on pretty much everything you can imagine! Whether it's a meal at a restaurant, a trip to the cinema, or even a visit to a theme park there are plenty of ways that you can save.

Other benefits:

- Benenden Private Healthcare Scheme – Optional to Join
- Specsavers Vouchers
- Full access to our Employee Assistance Programme, 24/7








Cornwallis Academy
Ambitions for All

WWW.CORNWALLISACADEMY.COM

 [cornwallisacademy](https://www.instagram.com/cornwallisacademy)

 [Cornwallis Academy](https://www.facebook.com/CornwallisAcademy)


 [Cornwallis Academy](https://www.linkedin.com/company/CornwallisAcademy)


 [cws_academy](https://twitter.com/cws_academy)



WWW.FUTURESCHOOLSTRUST.COM

 [futureschoolstrust](https://www.instagram.com/futureschoolstrust)

 [Future Schools Trust](https://www.facebook.com/FutureSchoolsTrust)

 [Future Schools Trust](https://www.linkedin.com/company/FutureSchoolsTrust)

 [fstrust](https://twitter.com/fstrust)