**Job Description**

**Job Title: Early Years Practitioner**

**Responsible to: Nursery Manager**

**Location: Home Farm Children’s Nursery**

**Summary of role:**

To provide a high standard of care for children and ensure their needs are met, through working as part of a team to provide an enabling environment for all children to play, learn and develop.

**Main responsibilities:**

* To provide a safe, caring, stimulating educational environment both indoors and outdoors at all times.
* To deliver an appropriate play-based curriculum in line with the requirements of the Early Years Foundation Stage (EYFS), Ofsted registration and inspection criteria.
* To ensure all daily routines are adhered to within the room.
* To work with parents/carers and other professionals for the benefit of children and parents.
* To plan activities which ensure each child is working towards their early learning outcomes.
* To fulfil effectively the role of key person and ensure full up to date Learning Journals on all key children are properly maintained through effective observation and assessment.
* To ensure records are properly maintained e.g. daily attendance register, accident/incident forms, risk assessments.
* To understand and work to the setting policies and procedures ensuring strict adherence to all safeguarding and child protection policies, equality and inclusion policies/procedures and health and safety procedures following best practice at all times.
* Undertake continuous professional development through training and by attending meetings
* Undertake other duties and responsibilities as required

**Person Specification:**

Essential

* Minimum Level 3 qualification in a full relevant childcare qualification.
* An understanding of and leading the implementation of the Early Years Foundation Stage (EYFS) curriculum
* A sound knowledge of child development for children from birth to five years
* Empathy and understanding of children under five
* Excellent communication skills with children and parents/carers
* Knowledge of particular health and safety issues relevant to the different age groups
* Understanding of child protection and safeguarding procedures
* Excellent organisational skills
* Calm and caring nature
* Ability to work as part of a team
* Able to work on own initiative
* Ability to maintain confidentiality
* Reliable, enthusiastic and flexible
* Able to perform in busy environments or demanding situations

Desirable

* Good computer skills
* Food Hygiene Certificate
* Paediatric First Aid