

JOB DESCRIPTION

SCHOOL	Eastchurch
JOB TITLE	EYFS practitioner
GRADE	APLb £24796 FTE
REPORTS TO	EYFS Teachers and SLT
DATE	September 2025

JOB PURPOSE

The practitioner will:

- Work in partnership with our EYFS team to raise the learning and attainment of pupils
- Promote pupils' independence, self-esteem and social inclusion
- Give support to pupils, individually or in groups, so they can access the curriculum, take part in learning, and experience a sense of achievement making them ready to transition to the next stage in their learning at school
- Be a positive and enthusiastic role model for younger children

MAIN DUTIES AND RESPONSIBILITIES

- Under the instruction/guidance of SLT and the nursery manager support pupils within the setting, including those who are identified as Pupil Premium, CiC, SEND, More Able, EAL or in any other vulnerable group
- Follow the school's Behaviour Policy and any Individual Behaviour Plans
- Assist pupils in the use of resources, including IT
- Maintain pupil's interests and motivation
- Support individuals and groups with work assigned by the teacher in raising core skills
- To be aware of pupil's individuality, achievements, progress and report or record as agreed with SLT and nursery manager
- Establish a constructive relationship with pupils and interact with them according to individual needs
- Provide feedback to pupils and parents in relation to progress and achievement under the guidance of a setting leaders
- Provide quality and effective interactions with pupils in Early years in both indoor and outdoor learning environments
- Make a contribution to organising safe and secure learning environments in which children have the opportunity to interact and explore
- Contribute information to pupil records (e.g. assessment information)
- Build effective partnerships with parents
- Monitor pupil's responses to learning activities and record achievement/progress as directed
- Participate in training and other learning activities and performance development as required
- Contribute to the overall ethos and aims of the team and school and attend and participate in relevant meetings as required

- Be active and engaging throughout the day and make sure interactions are purposeful towards supporting a learning and development goal for the unique child(ren)
- Support the school by attending off site trips as required
- Design and create displays
- Adhere to school policies and any school-specific procedures / rules that apply to this role.
- Develop effective professional relationships with colleagues

Health and safety

- Promote the safety and wellbeing of pupils, and help to safeguard pupils' wellbeing by following the requirements of Keeping Children Safe in Education (KCSIE) and our school's child protection policy
- Assist pupils, on an occasional basis, with personal hygiene routines including toilet training, changing of incontinent /sick children, dressing and undressing
- Look after children who are upset or have had accidents or are unwell

Professional development

- Help keep their own knowledge and understanding relevant and up-to-date by reflecting on their own practice, liaising with school leaders, and identifying relevant professional development to improve personal effectiveness
- Take opportunities to build the appropriate skills, qualifications, and/or experience needed for the role, with support from the school
- Take part in the school's appraisal procedures

ADDITIONAL DUTIES AND RESPONSIBILITIES

The employee is expected to undertake any other duties which from time to time may be required and be relevant and commensurate with the post, as deemed necessary by the Headteacher.

The school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment and work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies.

The employee is expected to show a commitment to promoting the ethos and values of the school, as well as the wider trust, ensuring an environment that empowers pupils to achieve their highest potential.

This job description may be amended at any time following discussion between the head teacher and member of staff and will be reviewed annually.

Person specification: Nursery Practitioner

CRITERIA	QUALITIES	ESSENTIAL OR DESIRABLE
Qualifications and training	<ul style="list-style-type: none"> ➤ GCSE or equivalent level, including at least a Grade 4 (previously Grade C) in English and maths ➤ First-aid training, or willingness to complete it ➤ Level 3 Diploma for Early Years care or equivalent 	Essential Desirable Desirable

Experience	➤ Experience working in a school environment or other educational setting	Essential
	➤ Experience working with children / young people	Essential
Skills and knowledge	➤ Good literacy and numeracy skills	Essential
	➤ Good organisational skills	Essential
	➤ Ability to build effective working relationships with pupils and adults	Essential
	➤ Knowledge of how to help adapt and deliver support to meet individual needs	Essential
	➤ Understanding of EYFS curriculum and development matters curriculum assessment	Essential
	➤ Excellent verbal communication skills	Essential
	➤ Active listening skills	Essential
	➤ The ability to remain calm in stressful situations	Essential
	➤ Good ICT skills, particularly using ICT to support learning	Essential
Personal qualities	➤ Enjoyment of working with children	Essential
	➤ Sensitivity and understanding, to help build good relationships with pupils	Essential
	➤ A commitment to getting the best outcomes for all pupils, and promoting the ethos and values of the school	Essential
	➤ Commitment to maintaining confidentiality at all times	Essential
	➤ Commitment to safeguarding pupil's wellbeing and equality	Essential
	➤ Resilient, positive, forward looking and enthusiastic about making a difference	Essential
	➤ Capacity to inspire, motivate and challenge children and young people	Essential

Print Name (Employee):

Signed (Employee):

Dated:

Signed (Headteacher):

Dated: