

Job Description

Job Title: Senior Science Technician

Salary: Grade 6: £26,500 - £29,200pa (pro rata £23,377 - £25,759pa)

Hours: 37 hours per week, Term Time plus 5 INSET Days and 5 additional days

Responsible to: Head of Science

Overall Job Purpose

The post holder will lead a team of Technicians to provide support to students with their experimental work when needed. We are looking for an enthusiastic Senior Science Technician who is skilled and organised, who would enjoy working along teaching staff to bring science to life through practical work.

Main Duties and Responsibilities:

- To organise the team in the preparation of practical resources
- Line manage Science Technicians
- Liaise closely with the Head of Dept in the implementation of new initiatives, quality assurance and departmental organisation
- Ensure the technical team receive training and support in implementing their duties
- Ensure Health and Safety policies are adhered to by Technicians and provide H&S guidance to teachers
- Prepare resources as required to ensure effective support for Science teaching
- Repair, maintain and store equipment in order to guarantee safe and effective upkeep
- Monitor standards and practices within the classroom and identify and communicate improvements to working practices to ensure the highest standards are achieved
- Ensure inventory of equipment and stock control and order stock as necessary
- Manage the Science budget and liaise with the Head of Dept in prioritising purchases
- Provide technical expertise to technicians and teachers in the delivery of practical lessons
- Liaise with equipment providers to ensure good quality provision and value for money

The ideal candidate will have:

- The ability to establish rapport within a classroom whilst helping to maintain a high standard of control and discipline.
- Professional laboratory experience ideally working within a school environment
- Health and Safety training or experience
- Experience of leadership or management

Whilst every effort has been made to explain the main duties and responsibilities of the post, the list of tasks is not exhaustive. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition during their employment.

Person Specification

Area	Essential	Desirable
Education and Qualifications	<ul style="list-style-type: none"> • An academic qualification, at least to A Level in sciences • Have an awareness/knowledge of HASAW, COSHH regulations and CLEAPPS requirements 	<ul style="list-style-type: none"> • Degree level, in Sciences
Knowledge, skills and experience	<ul style="list-style-type: none"> • Ability to work to tight deadlines and be flexible in supporting other staff. • Keen interest and passion for the education of young people and the ability to contribute more widely to the life and community of the school • Ability to work effectively as part of a team. • Good interpersonal skills. • Ability to communicate well with students • Ability to organise own time to ensure that resources are available when required 	<ul style="list-style-type: none"> • Previous experience working as a technician in an educational setting.
Special aptitudes	<ul style="list-style-type: none"> • Excellent analytical and communication skills • Ability to meet ALL internal and external deadlines ensuring work is of an exemplary standard. • Must have the upmost integrity as well as high levels of motivation and commitment. 	

As a Trust we are fully committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. All offers of employment are subject to an Enhanced DBS check.