

CALLIS GRANGE NURSERY AND INFANT SCHOOL

Job Profile - Deputy Head Teacher

Name:

Date:

Salary: Leadership Scale L1 - L7

Overall Responsibility to: Headteacher

Performance Management (Appraisal) Team Leader: Headteacher

Job Context:

This Job Profile recognises the requirements of the current School Teachers Pay and Conditions Document (DfE), the Teacher Standards and contractual accountability. It reflects the vision, aims and policies established by the Governing Body.

Main Job Purpose:

- Under the delegated authority of the Headteacher, to deputise for the Headteacher ensuring the effective running of the school in accordance with statutory requirements, school policy and procedure.
- Act as a “sounding board” and “critical friend” to the Headteacher, always demonstrating high standards of personal integrity, loyalty, discretion and professionalism and publicly supporting all decisions of the Headteacher and Governing Body, ensuring confidentiality of all school business as appropriate.
- To be responsible for leading the of development teaching and learning, including inclusive practice across the school.
- To lead the teaching and learning of a core subject across the school.
- To be responsible for, and lead on, assessment and the monitoring, analysis and evaluation of pupil achievement data using strong analytical skills to ensure appropriate plans and positive impact.
- To build on and promote positive, supportive relationships with parents and the community.
- To ensure commitment to safeguarding and promoting the welfare of all pupils, expecting all staff, visitors and volunteers to share this commitment through the role of Deputy Designated Safeguarding Lead.

The Job Profile may be reviewed and / or amended at any time to meet the changing demands of the school at the reasonable discretion of the Headteacher and following discussion. It will be reviewed as part of **annual** Performance Management.

Signed:

Signed: