



PRIMARY MUSIC SPECIALIST

VALLEY INVICTA ACADEMIES TRUST

JOB DESCRIPTION	
Job Title	Primary Music Specialist
Grade	VIAT Main Payscale
School / Department	Valley Invicta Primary School
Base	Eastborough
Hours	0.2 FTE
Reports to	Lydia Vincett
Accountable to	Janet Herbert

Job Summary

- Teach classes of children across EYFS, KS1 and KS2, with a focus on the Music programme of study, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning, developmental and social needs;
- To lead singing in assemblies, music concerts and support with the singing and music in productions.
- To lead a choir as an after-school club and a lunchtime music club e.g. recorders.
- Maintain the positive ethos, vision and aims of the Trust, both inside and outside the classroom.

Key Working Relationships

- Director of Music – Invicta Grammar School
- Executive Headteachers
- Head of School – Valley Invicta Primary Schools
- Standards and School Improvement Director - VIAT
- Associate/Support Staff
- Pupils
- Parents
- Visitors

Key Responsibilities

- Liaise with the Director of Music to review the Intent, Implementation and Impact of the Curriculum through Schemes of Work and Lesson Pedagogy;
- Plan and teach well-structured lessons to assigned classes across each of the selected primary schools in the Trust, following the School's Improvement Plans, Curriculum and Schemes of work;
- Set work to be carried out by the pupils in the schools and elsewhere;
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment and target setting.
- Adapt teaching to respond to the strengths and needs of pupils;
- Set high expectations which inspire, motivate and challenge pupils;
- Promote good progress and outcomes by pupils;
- Demonstrate good subject and curriculum knowledge and positively support whole school initiatives;
- Fulfil the professional responsibilities of a teacher, as set out in the School Teacher's Pay and Conditions Document;
- Meet the expectations set out in the Teachers' Standards.

Whole School Organisation, Strategy and development

- Contribute to the development, implementation and evaluation of each of the school's policies, practices and procedures, so as to support the school's values and vision;
- Make a positive contribution to the wider life and ethos of the schools;
- Work with others on curriculum and pupil development to secure co-ordinated outcomes;
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach.

Health, safety and discipline

- Promote the safety and wellbeing of pupils;
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment.

Communication

- Communicate effectively with pupils, parents and carers as per each school's policy;
- Report to parents and other professionals on the development, progress and attainment of pupils where appropriate.

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the schools;
- Develop effective professional relationships with colleagues.

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school and in line with the expectations of the Valley Invicta Academy Trust;
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality in line with the Valley Invicta Academy Trust;
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities.

Management of staff and resources

- If required by the Headteacher direct and supervise support staff assigned to your role and where appropriate, other teachers;
- Contribute to the recruitment and professional development of other teachers and support staff.

Support for the Trust

- Be aware of and comply with policies and procedures relating to child protection, health and safety, security and confidentiality, reporting all concerns to the relevant Trust lead;
- To contribute to overall ethos, work and mission statement of the Trust;
- To undertake broadly similar duties commensurate with the level of the post as required by the Headteacher/Trust Management Group;

- Participate in the school's appraisal process;
- Where appropriate, take part in the appraisal and professional development of others.

Safeguarding

- The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Equality and Diversity

- The Trust is committed to valuing diversity in employment, service delivery practices and its general environment. An expectation of all leadership posts within the Trust is that each individual will take responsibility for promoting inclusive and accessible service provision, staff development and a culture that values and respects difference.

Representing the Trust

- To act as ambassador for the Trust, ensuring that the needs and views of the Trust are fairly represented in external (including national and sector) forums and that opportunities are taken to enhance the reputation of the Trust and realise business development opportunities.

Safeguarding

As a VIAT employee you will commit to safeguarding and promoting the welfare of children and young people.

Equality and diversity

The Trust expects every employee to take responsibility for promoting a culture that values and respects difference.

Statement

The list of duties in this job description should not be regarded as exclusive or exhaustive. There will be other duties and requirements associated with your job, and, in addition, as a term of your employment you may be required to undertake various other duties as may reasonably be required.

PERSON SPECIFICATION		
AREA	ESSENTIAL	DESIRABLE
Qualifications		<ul style="list-style-type: none"> • Qualified Teacher Status • Degree level qualification • Evidence of further professional development or qualification • Level 4 certificate in Higher Level Teaching Assistant. • Level 2/3 Certificate in Supporting Teaching and Learning in Schools
Experience	<ul style="list-style-type: none"> • Successful primary teaching experience or appropriate training 	
Knowledge	<ul style="list-style-type: none"> • Knowledge of the National Curriculum • Knowledge of music notation with the ability to utilise practical music making skills • Ability to lead musical ensembles, and in particular, singing. • Ability to be able to prepare and direct a range of performances throughout the year. • Knowledge of effective teaching and learning strategies • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies 	<ul style="list-style-type: none"> • Ability to identify and draw upon high quality research sources to inform practice
Skills	<ul style="list-style-type: none"> • A good understanding of how children learn • Ability to adapt teaching to meet pupil' needs • Ability to build effective working relationships with pupils • Good ICT skills, particularly using ICT to support learning • 	
Attributes	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for children's attainment and progress • Ability to work under pressure and prioritise effectively 	

	<ul style="list-style-type: none">• Commitment to maintaining confidentiality at all time• Commitment to safeguarding and equality	
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