

## JOB DESCRIPTION

<b>Job Title:</b>	Unqualified Teacher
<b>Reports to:</b>	Deputy Head – Upper / Lower School
<b>Grade:</b>	Unqualified Range (£21,731 - £33,901 depending on experience) Plus £2,679 UQT / SEN allowance gross per annum

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### PURPOSE OF JOB:

To plan, implement and review learning opportunities for a class group, ensuring pupils achieve challenging targets in line with school improvement priorities.

### PRINCIPAL ACCOUNTABILITIES:

- Lead and motivate the class team by example ensuring high quality teaching and learning.
- Support, develop and value support staff via, mentoring and coaching, creating a team of competent self supporting staff who enable pupil learning.
- Contribute enthusiastically and positively to school improvement initiatives and therefore impact directly on whole school development.
- Communicate clearly and concisely to parents/carers and other professionals ensuring pupil needs are met in all areas of their life.
- Implement all school policies and procedures leading to effective safeguarding of pupils in all aspects of school life.
- Plan, assess and review teaching and learning opportunities leading to effective identification of pupil specific learning styles and strategies and improved performance.
- Nurture and facilitate the development of mutual respect and personal valuing that are embodied within the school ethos.

### COMPETENCIES:

- Strive for the best possible provision, so demonstrating a commitment to do everything possible for each pupil and to enable all pupils to be successful.
- Setting and tackling challenging targets, for pupils and the school.
- Actively manage emotions and energy, sustaining optimism and motivation in the face of pressure and setbacks.
- Confront poor performance by setting clear expectations and parameters to hold others accountable for their performance.
- Build team spirit by working with others to achieve shared goals.
- Demonstrate an underlying belief that individuals matter, and deserve respect by valuing others in all situations.
- Express professional views believing in own abilities to be effective and to take on challenges.

### NECESSARY EXPERIENCE:

- Successful relevant experience of working with children of relevant age within a learning environment.
- Teaching and planning for whole class group

- Full working knowledge of relevant policies, codes of practice and legislation plus working knowledge and experience of implementing national curriculum and other relevant learning programmes.
- Good understanding of child development with the ability to apply behaviour management policies and strategies which contribute to a purposeful learning environment.
- Be able to work effectively as part of a team and contribute to group planning etc. but also be able to work independently and on own initiative.
- Must be flexible with effective time management skills.
- Be able to work calmly under pressure with the ability to adapt quickly and effectively to changing circumstance/situations.
- Have a creative approach to problem solving and use this to inspire and motivate pupils.
- Excellent communications skills in order to build rapport with adults and children, both verbally and in writing.
- Ability to critically evaluate own performance.

### **QUALIFICATIONS**

- GCSE Maths/numeracy or equivalent to at least Level 4
- GCSE English/literacy or equivalent to at least Level 4
- Evidence of continued professional; development acquired through training and specialist courses
- Degree

### **PERSONAL ATTRIBUTES:**

- A positive attitude to all aspects of work
- To be adaptable and flexible
- To demonstrate a desire to do your very best and to want to improve yourself
- To show dignity and respect for everyone
- To be self-assured and independent
- To act in a professional manner
- To use initiative
- To demonstrate accountability for all your actions

### **JOB CONTEXT:**

Unqualified Teachers at Nexus School are expected to work effectively with individual pupils, small groups and whole classes under the direction and supervision of a Deputy Head. They will contribute to, and need to demonstrate skills in, planning, monitoring, assessment and class management. They are also expected to work as part of the school team and contribute to plans to ensure the school meets its aims.

The post holder must work within the relevant policies, codes of practice and legislation reporting any concerns to the relevant person. You must also have excellent communications skills to be able to inform, persuade, inspire and motivate pupils and provide feedback to other professionals and parents as required.