

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA (Essential/Desirable)
QUALIFICATIONS AND TRAINING	<ul style="list-style-type: none"> • Relevant qualifications in education, SEN or Child Development E • Evidence of ongoing professional development in SEND or intervention strategies. E • Willingness to undertake further training and qualifications E • Knowledge of local support services and ability to signpost families effectively D
EXPERIENCE	<ul style="list-style-type: none"> • Experience supporting students with SEND in an educational or care setting E • Experience in planning, delivering and evaluating literacy and numeracy interventions. D • Experience in liaising with external professionals (e.g. SALT, OT) and coordinating multi-agency support . E • Experience in maintaining accurate records and contributing to formal review processes (e.g. Annual Reviews, EHCPs). E • Experience supporting families with SEND related paperwork (e.g. DLA forms SDQs). D
KNOWLEDGE AND UNDERSTANDING RELEVANT TO THE JOB	<ul style="list-style-type: none"> • Good understanding of the SEND Code of Practice and relevant legislation. D • Knowledge of a range of intervention strategies and their application to support student progress. E • Understanding of safeguarding, child protection and GDPR requirements. E • Familiarity with the role of external agencies in supporting SEND students. D
SKILLS AND ABILITIES	<ul style="list-style-type: none"> • Strong written and verbal communication skills, including the ability to chair meetings and write reports E • Excellent organisational and administrative skills, with attention to detail. E • Ability to build positive relationships with students, families and professionals. E • Competence in using digital tools for record keeping, communication and data tracking. E • Ability to work independently and collaboratively within a team. E
PERSONAL ATTRIBUTES	<ul style="list-style-type: none"> • Empathetic, patient and student-centred • Professional, discreet and committed to confidentiality • Proactive, solution-focused, and reflective in practice • Committed to CPD and inclusive education