**PERSON SPECIFICATION**

**School: Crockenhill Primary School Designation: Teaching Assistant**

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| **ATTRIBUTES** | **ESSENTIAL** | **DESIRABLE** | **HOW IDENTIFIED** |
| Qualifications | * GCSE English and Maths Grade C or equivalent * NVQ Level 2 | * A Levels * First Aider * NVQ Level 3 | Application form  Certificates |
| Work-related experience and associated skills | * An enjoyment of working with children. * Experience of working as a Teaching Assistant in another school setting * Ability to apply behaviour management policies and strategies which contribute to a purposeful learning environment. * Awareness of relevant policies, codes of practice and legislation. * Must have excellent communication skills, both verbal and written. * Must have the ability to work calmly under pressure and have the ability to adapt quickly and effectively to changing circumstances/situations. * Successful recent appraisal, if relevant to experience | * Experience of working with children of relevant age with a variety of needs including ASD, behaviour and communication. * Willing to support an out of school club. | Application form  Interview |
| Other relevant skills | * ICT literate |  | Application form  Interview |
| Personal skills/specialist knowledge | * Good interpersonal skills. * Ability to work as part of a team. * Must be able to use own initiative, work independently, motivate and inspire with a creative approach to problem solving as well as taking direction. * Good timekeeping and attendance. * Patience. * Good attendance record * Ability to be discreet when needed and to maintain confidentiality. |  | References  Interview |
| Special working conditions | If full-time - 32.5 hours, term time only-Kent Range 3 pro rata. |  |  |