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| Job Description – English Teacher QTS – Full Time  The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. |

**Reports to: Head of School (Quality of Education)**

**Key purpose of the job**

* To teach students in allocated classes in order to ensure that their learning is of the highest quality;
* Responsibilities of a classroom teacher;
* Teach students within allocated classes, enhancing their learning and providing the opportunity for achievement for all;
* Planning and preparing tasks which challenge students and ensure high levels of interest and real engagement during lessons;
* Monitor the academic progress of students within allocated classes and implement appropriate strategies to address underachievement;
* To assess, record and report on the progress and attainment of all students within allocated classes;
* To set appropriate homework;
* To mark student’s work and give appropriate and constructive feedback;
* To research new topic areas, maintain up-to-date subject knowledge, and devise and write new curriculum materials;
* Support students to demonstrate positive behaviour in the classroom and when on activities using a relational framework;
* Communicate with parents and carers over students' progress
* Undergoing regular observations and participating in regular in-service training (INSET) as part of continuing professional development (CPD);
* Collaborate with colleagues to enhance development of the English curriculum and quality for teaching;
* Undertake critical self-evaluation and then participate in continuous professional development designed to enhance the quality of teaching or other working practices;
* Responsibilities of a form tutor;
* To address any issues concerned with the wellbeing, personal development and academic progress of students within the tutor group;
* Have a working knowledge of teachers’ professional duties and legal liabilities;
* Operate at all times within the stated policies and practices of the school;
* Establish effective working relationships and set a good example through their presentation and personal and professional conduct;
* Contribute to the wider life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school.

**Person Specification:**

**Qualifications:**

* A suitably qualified graduate.
* Evidence of relevant and ongoing CPD.
* Evidence of further relevant qualifications.
* This role would be suitable for an NQT or an experienced teacher.

**Experience:**

* Experience of teaching KS3 and KS4 including an up-to-date knowledge of the KS3 and KS4 curriculum.
* Knowledge of recent national developments in Secondary Education.
* Experience of a pastoral / form tutor role.
* An excellent Teacher with the ability to secure consistently high levels of student achievement.
* Experience of teaching the full range of abilities.

**Skills and Knowledge:**

* Excellent teaching skills, including effective communication skills, ability to motivate students and the capacity to create good learning environments.
* A clear understanding of the characteristics of high-quality teaching and learning and achievement for all students.
* Knowledge of current issues and recent developments in the curriculum areas taught.
* Capacity to use ICT as an integral part of teaching.
* Ability to lead initiatives, support the process of change and work effectively in a team.
* Secure commitment to a clear aim and direction for the subject.
* Understanding of equal opportunities issues and their application to work.
* Understanding of particular needs of students with SEND.
* Awareness of factors affecting language and learning across the curriculum.
* Knowledge/involvement in other cross curricular initiatives/projects or whole school developments.

**A full, clean driving licence is desirable.**