

JOB DESCRIPTION

Job Title:	Sports Coach
School:	Northdown Primary School
Location:	Tenterden Way Margate Kent CT9 3RE
Reporting To:	Headteacher
Key Internal Relationships:	Headteacher, SLT, Teaching and Support Staff, Trust HQ, other TKAT schools

Our Commitment

Be Who You Are at TKAT - This Job Description represents the role as we see it in its entirety. We do not expect candidates to have in-depth experience of every element on application, but we do expect to provide you with the support and flexibility you need to get there and to enable you to do it your way. We want to demonstrate to our children and young people what a good, inclusive employer looks like in order to inspire them to be whoever they want to be.

Safeguarding - TKAT is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Offers of employment will be subject to the full Safer Recruitment process, including an enhanced disclosure and barring service check.

Equal Opportunities - TKAT is committed to equality of opportunity. We welcome applications from all suitable candidates, regardless of any protected characteristic for example race, gender, sexual orientation, disability or age. All applications are treated on merit. This includes applications from individuals wishing to work full time, part-time or on a flexible basis.

Job Purpose

- Work inline with the school ethos and the trusts' vision.
- To deliver high-quality sports and physical education sessions that promote active lifestyles, teamwork, and positive attitudes towards health and fitness among primary-aged children.
- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils and to support a designated curriculum area as appropriate.
- To monitor and support the overall progress and development of our pupils.
- To facilitate and encourage a learning experience which provides children with the opportunity to achieve their individual potential.
- To contribute to raising standards of pupils attainment.
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.

Duties and Responsibilities

Responsibilities

- Plan and deliver age-appropriate PE lessons for children aged 4 to 11.
- Organise and lead extracurricular sports clubs and activities.
- Support the planning and delivery of sports events, including sports days and inter-school competitions.
- Encourage participation and skill development in a wide range of sports.
- Promote teamwork, fair play, and personal development through sport.
- Ensure the safety and well-being of all pupils during physical activities.
- Monitor pupil progress and report achievements or concerns to teaching staff.
- Maintain equipment and ensure it is used safely and appropriately.

Qualifications and Experience

- Recognised coaching qualification (e.g., Level 2 Certificate in Coaching or equivalent).
- Experience working with children in a school or club setting.
- Knowledge of the primary PE curriculum and child development.
- First Aid training is desirable.

Key Skills and Attributes

- Passionate about physical education and child development.
- Strong communication and interpersonal skills.
- Ability to motivate and inspire young children.
- Reliable, organised, and adaptable.
- Committed to safeguarding and promoting the welfare of children.

Professional development

- Take part in the appraisal and professional development of others, where appropriate.
- To continue personal development in the relevant areas including subject knowledge and coaching methods.

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school/trust.
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them.
- To communicate effectively with the parents/carers of pupils as appropriate.
- Where appropriate, to communicate and co-operate with persons or bodies outside the school.
- To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the school, department and the students.

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside the trust.
- Have proper and professional regard for the ethos, policies and practices of the trust, and maintain high standards of attendance and punctuality.
- Understand and act within the statutory frameworks setting out professional duties and responsibilities.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the **ROLE** will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the Headteacher or line manager. This job description may be amended at any time in consultation with the postholder.

PERSON SPECIFICATION

Selection Criteria	Essential (E) or Desirable (D)	Assessed By
Qualifications, Training and CPD		
GCSE or equivalent level, including at least a Grade 4 (previously Grade C) in English and Maths.	E	Application
First-aid training, or willingness to complete it.	D	Application
Recognised coaching qualification	E	Application
Knowledge, Skills and Attributes		
Experience planning and delivering sporting activities.	E	Application & Interview
A working knowledge and demonstrable understanding of child protection and safeguarding.	E	Application & Interview
Ability to monitor the pupils' response to the activities and, where appropriate, modify or adapt the activities as agreed with the teacher to achieve the intended learning outcomes.	E	Application & Interview
Understanding of guidance and requirements around safeguarding children, pupil's wellbeing and equality.	E	Application & Interview
Excellent verbal communication skills and active listening skills.	E	Application & Interview

Knowledge of how to help adapt and deliver support to meet individual needs.	E	Application & Interview
Ability to build effective working relationships with pupils and adults.	E	Application & Interview
Understanding of professional boundaries and appropriate relationships with children, young people, their parents and carers.	E	Application & Interview
Sound knowledge and understanding of child development and the needs of children.	E	Application & Interview
Personal Qualities		
Enjoyment of working with children.	E	Application & Interview
Sensitivity and understanding, to help build good relationships with pupils.	E	Application & Interview
A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school and the trust.	E	Application & Interview
Resilient, passionate, and committed to our mission, ensuring every child, whatever their background, receives a high quality education.	E	Application & Interview
A positive outlook, integrity, flexibility and energy to persevere and succeed.	E	Application & Interview
Ability to work under pressure and prioritise effectively.	E	Application & Interview
Commitment to maintaining confidentiality at all times.	E	Application & Interview
Good communication skills – written and verbal.	E	Application & Interview