



BLEAN PRIMARY SCHOOL

JOB DESCRIPTION – EYFS CLASS TEACHER

Blean Primary School is committed to creating a diverse workforce. We will consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

Job details

Salary: Main Scale

Hours: Full-Time

Reporting to: Headteacher

Main purpose

- To deliver high-quality teaching and learning to pupils in the Reception class in line with the Early Years Foundation Stage (EYFS) statutory framework. The post holder will ensure that all children make good progress through effective teaching, assessment, and provision, preparing them for transition into Key Stage 1.
- To fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- To meet the expectations set out in the Teachers' Standards
- To be responsible for the day-to-day work and management of the class and the safety and welfare of the pupils, during on-site and off-site activities
- To promote the aims and objectives of the school and maintain its philosophy of education

Duties and responsibilities

Teaching

- Plan and deliver engaging and differentiated lessons aligned with the EYFS framework
- Develop and maintain a stimulating, inclusive, and well-organised learning environment with high-quality continuous provision
- Use observations and assessment to inform planning, track progress, and provide feedback to children and parents
- Maintain accurate and up-to-date assessment records using school systems (e.g., Tapestry or equivalent)
- Create a nurturing and supportive environment that supports children's personal, social, and emotional development
- Collaborate with colleagues, support staff, and external agencies to ensure the needs of all pupils are met
- Communicate effectively with parents and carers, providing regular updates and holding meetings as required

- Contribute to the wider life of the school, including participating in staff meetings, INSET days, and school events
- Safeguard the welfare of all pupils in accordance with the school's safeguarding and child protection policies
- To plan and teach well-structured lessons to the assigned class in accordance with the Blean Curriculum and EYFS Curriculum and in co-operation with year group partner/s, Key Stage Leaders and subject leaders
- To ensure that the children experience a broad, balanced, relevant and stimulating curriculum in line with the School's values of Curiosity, Collaboration, Responsibility, Resourcefulness and Resilience
- To assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- To make appropriate educational provision for vulnerable children, with support from the Inclusion Lead
- To set high expectations which inspire, motivate and challenge pupils
- To promote good progress and outcomes by pupils
- To demonstrate strong subject and curriculum knowledge
- To participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- To contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- To make a positive contribution to the wider life and ethos of the school
- To work with others on curriculum and pupil development to secure coordinated outcomes
- To lead the maintenance, implementation and monitoring of an assigned subject area and its toolkit after the completion of ECT years

Health, safety and discipline

- To promote the safety and wellbeing of pupils
- To maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- To follow the school's safeguarding policy and procedures

Professional development

- To take part in the school's appraisal procedures after ECT years
- To take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

Communication

- To communicate effectively with pupils, parents and carers
- To communicate developments in the assigned curriculum area to governors, parents, staff and pupils
- To facilitate whole staff development through attending and delivering training

Working with colleagues and other relevant professionals

- To collaborate and work with colleagues and other relevant professionals within and beyond the school
- To develop and maintain effective professional relationships with colleagues

Personal and professional conduct

- To uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside the school
- To have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- To understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- To direct and supervise support staff assigned to them, and where appropriate, other teachers
- To contribute to the recruitment and professional development of other teachers and support staff
- To deploy resources delegated to them and oversee the organisation, storage and maintenance of resources.

Other areas of responsibility

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

Person specification

CRITERIA	QUALITIES
Qualifications and experience	<ul style="list-style-type: none"> • Qualified teacher status • Degree • 5 GCSEs at grades 9 to 4 (A* to C), or equivalent, including English, maths and science • 2 to 3 A levels, or equivalent • Successful EYFS teaching experience even in placements • Evidence of further professional studies, including using an action research approach to develop practice • Evidence of a sound understanding of a range of teaching styles and approaches appropriate for children with special educational needs, a range of abilities and cultural backgrounds.
Skills and knowledge	<ul style="list-style-type: none"> • Strong understanding of the EYFS Framework, Characteristics of Effective Learning, and child development • Knowledge of the National Curriculum • Knowledge of effective teaching and learning strategies • Understanding of how to plan and deliver high-quality continuous provision • A good understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good ICT skills, particularly using ICT to support learning • Drive for Improvement – relentless energy for setting and meeting challenging targets for pupils and the school. • Demonstrate a creative approach; designing learning sequences within lessons and across lessons that are effective and consistently well matched to learning objectives and the needs of learners and which integrate recent developments, including those related to subject/curriculum knowledge and which engenders a love of learning. • Ability to promote equality and inclusion in teaching by making effective personalised provision for all; including those for whom English is an additional Language, or who have special educational needs or a disability

Personal qualities	<ul style="list-style-type: none"> • Commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • Overriding commitment to providing the best education to each individual child in an environment where all are committed to safeguarding the welfare of children. • Flexible, positive, sensitive and open to the needs of children, their families and the community. • High expectations for children's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality • High motivation and ability to use personal self-evaluation in order to become more effective. • Positive attitude and a good understanding of the current changing climate in education. • Adaptability to changing circumstances and ideas. • Energy and enthusiasm with a commitment to the school's vision and values. • Reliability Integrity.
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Notes:

This job description may be amended at any time in consultation with the postholder.

The postholder maybe required to teach in KS1 at a later date.