



JOB DESCRIPTION

Job Title:	Secondary Teacher
Department:	Secondary
Grade:	MPS/UPS (depending on experience) + SEN Allowance
Responsible to:	Deputy Head Upper School

Purpose of the Job:

- Plan, implement and review learning opportunities for a class group, ensuring pupils make good progress.

Dimensions:

- Students:
 - Pupils within class group
 - Other pupils with key stage, via stage planning
- Staff:
 - Leadership of support staff in relation to class-based activities

Main duties and responsibilities (Accountabilities):

1. Provide teaching and learning opportunities that are consistently at least good for all pupils
2. Lead and manage all support staff within the class group so that staff feel well supported, trained and perform their roles at the highest level
3. Monitor and improve the quality of teaching and learning within the class group leading to improved rates of pupil progress
4. Provide an outstanding personal and professional role model for all staff in line with the Teachers Standards
5. Ensure all staff within the class group implement all school policies and procedures leading to effective safeguarding of pupils in all aspects of school life
6. To take part in self-evaluation and performance management processes that will provide the evidence to support these accountabilities as well as the data the school will require for school self-evaluation purposes
7. Be a reflective practitioner and take account of the school's strategic vision to develop own self
8. Have the ability to analyse pupil progress data in a variety of formats
9. Ensuring that the environment is safe and secure, meeting the needs of the curriculum, staff, pupils, visitors and Health & Safety regulations
10. Ensuring effective communications within the whole school community
11. Be an active member of a range of school-based activities

Scope for Impact:

- Increase rates of pupil progress.
- Improve the quality of Teaching so that the percentage of Outstanding Teaching increases.

PERSON SPECIFICATION**Qualifications:**

- Qualified Teacher Status

Experience:

- Evidence of classroom teaching that is good to outstanding
- Proven ability of leading class teams
- Experience of teaching pupils with profound, severe and complex needs

Skills & Abilities:

- Evidence of effective classroom practice with pupils with profound, severe and complex needs
- Able to demonstrate the ability to use technology to support pupil's learning and for administration purposes
- Awareness of successful strategies to support pupil communication through early literacy, numeracy and personal development
- Experience in assessment for learning
- An empathetic colleague who identifies the need for support and then takes discreet but appropriate action
- A high level of commitment to school development, improvement and inclusive practice
- The ability to set clear expectations and parameters and hold others accountable for performance
- Ability to use data to analyse pupil progress
- The ability to build and manage relationships constructively with a wide range of pupils, adults and professionals
- Very well-developed personal organization skills in order to meet the many and varied elements of the role
- The ability to lead and work as a member of a team in a variety of roles
- Emotional maturity and resilience
- Consistency under pressure
- Ability to use authority and able to respond appropriately