

The Holy Family Catholic Primary School



'Love Jesus, Love Learning, Love each other'

Post title: Class Teacher

Job Description

You are required to carry out the duties of a school teacher as set out in the School Teachers Pay and conditions Document and in accordance with the Core Teaching Standards, issued by the DfE.

The post will require you to teach children in the age range of 5 to 11 and to assist with the learning of any child in the school, as directed by the Headteacher.

Job specification:

- To keep up to date with the philosophy, teaching methods and resources available by liaising with outside agencies, in-service courses, visits and personal study; reporting and discussing with other staff.
- Plan, prepare and deliver inspiring and inclusive lessons to achieve continual attainment and progress for every pupil ensuring they are given every opportunity to reach their fullest potential at all times.
- Continually liaise with the SENCO to ensure the needs of pupils are met.
- To understand and carry out the responsibilities of a class teacher with regards to the SEND Code of Practice
- Except in the position of ECT, to be responsible for a curriculum area in the school:
 - To order and store resources and to manage the budget delegated to these areas.
 - To assess and develop the teaching of the subject through the whole school.
 - To demonstrate a coherent strategy for your subject to exceed national curriculum targets.
- To respond to the requirements of assessment and to assist in the development of appropriate forms of profiling.
- To provide parental interest and understanding of their child's educational progress. This will be done through progress reports, target setting, end of year reports and parental consultation evenings.
- Display a commitment to child protection and safeguarding. Report to the Headteacher/ DSLs any behaviour by colleagues, parents and children which raises concern.
- Comply with policies and procedures relating to child protection, health and safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.

- This job specification may be reviewed at the end of the academic year or earlier if necessary. In addition it may be amended at any time after consultation with you.

Person specification

Qualifications:

- Qualified teacher status or Evidence of appropriate training

Experience:

- Except in the position of ECT, an ability to demonstrate subject leadership responsibility and your contribution to raising standards
- Successful experience teaching Key Stage 1 or Key Stage 2

Personal qualities:

- Stamina, energy, resilience and sense of humour
- Ability to build successful relationships with pupils and adults
- Ability to gain the trust of parents and work in partnership with them
- Good communication skills
- Enthusiasm and commitment to raising standards
- Knowledge, Understanding and Skills
- Thorough knowledge of the primary curriculum
- Knowledge and understanding of recent educational developments particularly with regards to teaching and learning
- Ability to listen effectively and communicate both orally and in writing
- Be prepared to uphold and model the ethos of the school.