



STONE LODGE
SCHOOL

Job Description

Job Title: Lead Teacher of Food Technology

Salary: MPS/UPS (including London Fringe allowance) plus, Competitive TLR

Responsible to: SLT and Curriculum Line Manager

Overall Job Purpose

It is the responsibility of all our teachers to contribute to creative and responsive schemes of work and to deliver high-quality teaching and learning opportunities to students of all abilities, thereby improving student outcomes in all key stages. As Lead Teacher you will be responsible for:

- Raising standards of student attainment and achievement within the whole curriculum area and to monitoring and supporting student progress.
- Developing and enhancing the teaching practice of others.
- Ensuring the continuing high-quality teaching and learning in your subject specialism
- Developing and refining the subject/curriculum area.
- Contributing to whole school teacher development and cross curricular links to strengthen learning.

MAIN DUTIES

Operational/ Strategic Planning

- To develop and review syllabuses, resources, schemes of work, feedback practices, assessment and teaching and learning strategies in the department.
- To actively monitor and improve student progress through high quality responsive teaching.
- To implement School Policies and Procedures, e.g. Equal Opportunities, Health and Safety
- To work with colleagues in a developmental coaching capacity to drive the aim of strong progress for all students.

Curriculum

- To work within a team to deliver an appropriate, comprehensive, high-quality and cost-effective curriculum programme which complements the school's vision and aims.
- To be accountable for the development and delivery of the Department's curriculum.
- To keep up to date with and respond to national developments in the subject area including teaching practice and methodology.
- To undertake an appropriate programme of teaching.

Staff Development:

- To work with Senior Leaders to ensure that staff development needs are identified and that appropriate programmes are designed to meet such needs.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check will be required for the successful candidate.

- To participate in our Appraisal programme and to act as reviewer for staff members within the department.
- To promote teamwork and to motivate staff to ensure effective working relations.

Quality Assurance:

- To set an example of high standards of practice within the department and develop the effectiveness of teaching and learning strategies.
- To identify and implement change in teacher pedagogy and improvements where required.
- To ensure that the Department's quality procedures meet the requirements of the school's vision and aims.
- To use analysis of both formative and summative assessment information to inform responsive teaching and curriculum planning strategies to further improve students achievement.

Management Information:

- To analyse and evaluate performance data provided and take appropriate action in response.

Communications:

- To ensure effective communication/consultation as appropriate with the parents of students.
- To liaise with partner schools, higher education, industry, examination boards, awarding bodies and other relevant external bodies.
- To lead the development of effective subject links with partner schools and the community.

Pastoral System:

- To be familiar with the School's Child Protection Policy and to report concerns to the designated Child Protection Officer.
- To ensure the Behaviour Management system is implemented in own practice and that of colleagues you support, so that effective learning can take place.
- To monitor students' progress and performance, with the class teacher, in relation to targets set for each individual; ensuring that follow-up procedures are adhered to and that appropriate action is taken where necessary.
- To act as a Form Tutor and to carry out the duties associated with that role as outlined in the generic job description.
- To contribute to PSHE, citizenship, enterprise and other cross-curricular developments according to school policy.

Other Specific Duties:

- To play a full part in the life of the school community, to support its distinctive mission, ethos and policies and to encourage and ensure staff and students to follow this example.
- To lead on and engage in the performance review process and continuous professional development.

Whilst every effort has been made to explain the main duties and responsibilities of the post, the list of tasks is not exhaustive. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled applicants.

Person Specification

Area	Essential	Desirable
Education and Qualifications	<ul style="list-style-type: none"> ▪ Qualified Teacher Status (secondary) ▪ Good Honours degree 	<ul style="list-style-type: none"> ▪ NPQ or equivalent
Experience and skills	<ul style="list-style-type: none"> ▪ A proven track record of success in raising achievement ▪ Ability to teach up to Level 2, or Level 3 within own specialism ▪ Substantial successful teaching experience across the 11-18 age range 	<ul style="list-style-type: none"> ▪ Desire to lead an extra-curricular activity
Knowledge and skills	<ul style="list-style-type: none"> ▪ Ability to demonstrate and recognise expert teaching ▪ Coaching and mentoring skills ▪ Ability to analyse and evaluate data to inform action and department development planning ▪ Ability to monitor and evaluate performance, through curricular quality assurance ▪ Assessment methodology and effective formative assessment strategies ▪ Ability to lead, inspire, develop, manage and support colleagues ▪ The ability to raise standards of attainment and achievement within the subject area ▪ Understanding current relevant educational issues/initiatives ▪ Excellent communication skills ▪ Excellent subject knowledge and awareness of current and emerging developments ▪ High expectations of students and the ability to ensure that all students' needs are met ▪ The ability to build positive relationships with colleagues, students and parents ▪ Ability to use technology effectively to enhance the classroom learning experience ▪ Ability to prioritise and use time effectively 	<ul style="list-style-type: none"> ▪ Formal coaching training or qualifications
Special aptitudes	<ul style="list-style-type: none"> ▪ Demonstrates behaviours that inspire and motivate others ▪ Communicates effectively with a range of audiences ▪ Be high profile and accessible around the department and school ▪ Celebrates excellence and challenge poor performance ▪ Fosters an open, fair, equitable culture and manage conflict ▪ Challenges, influences and motivates others to attain high goals ▪ Prioritises, plans and organises themselves and others ▪ Committed to the protection and safeguarding of children and young people and the raising of standards for all in the pursuit of excellence ▪ Committed to an ethos of inclusion, equal opportunities with a willingness to promote spiritual, social, moral and cultural development 	