



LABORA CUM AMORE

# St Simon Stock Catholic School

## TEACHER OF PERFORMING ARTS

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Kent  
Catholic  
Schools'  
Partnership



'Academies in Christ'  
Part of the Archdiocese of Southwark



*Oakwood Park, Maidstone, Kent ME16 OJP 01622 754551*

# *Letter from the Headteacher*

## **Dear Candidate**

Thank you for your interest in this exciting role within our ambitious and supportive school, which is part of Kent Catholic Schools' Partnership.

We are a collaborative partnership of proudly Catholic, world class schools connected by our ambitious extended curriculum and passion to nurture the young people in our care into confident, well-rounded individuals who make the world a better place.

We have extremely high expectations of what we do for the students in our schools and are keen to recruit like-minded, passionate colleagues who have the potential to redefine what is possible in the education landscape.

St Simon Stock Catholic School are part of the Education Staff Wellbeing Charter. This signifies our commitment to ensuring that the wellbeing of our staff is fully supported, and commits to placing wellbeing and mental health at the heart of our decision making. We prioritise staff mental health by ensuring all staff have access to tools and resources which may be needed to support them and others.

If you are passionate about making a better world through the power of education and have the skills to help us showcase the work we do, we would love to hear from you.

**Andrea Denny**

**Headteacher - St Simon Stock Catholic School**



*Labora cum Amore ~ Work with Love*



# *About St Simon Stock Catholic School*

St Simon Stock Catholic School is a Catholic secondary school located in Maidstone, Kent and part of the Kent Catholic Schools' Partnership (KCSP). This multi-academy trust (MAT), established by the Archdiocese of Southwark for Catholic education across Kent, currently comprises of 28 academies (23 primary and five secondary schools).

St Simon Stock is an over-subscribed, co-educational, high achieving school with a long tradition of academic success. We have over 1100 students on roll, including over 200 in Sixth Form and a staff of almost 100.

We value all our students equally and welcome the wide variety of cultures and experiences they bring to our school.

By modelling exemplary behaviour towards each other, carrying out service to others in school, at home and in the wider community, students develop a strong work ethic and sense of personal achievement helping them to take their place in the wider world.

We are rated by Ofsted as a Good Provider and in our last denominational inspection we were graded as Outstanding.



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## ***Role description***

At St Simon Stock Catholic School, we pride ourselves on nurturing creativity and artistic expression in all our students. Our Performing Arts department is central to our mission of fostering well-rounded, confident individuals who are prepared to thrive in a rapidly evolving world. We are now seeking a passionate, dynamic, and experienced Performing Arts Teacher to join our vibrant team.

As a Performing Arts Teacher, you will be responsible for delivering engaging and inspiring lessons across Drama and Music and supporting the school in developing a future Dance curriculum. You will be working with students of all abilities and ages, ensuring that each student has the opportunity to explore their creative potential. The ideal candidate will be dedicated to making the arts accessible and exciting, encouraging students to develop their talents

This is a fantastic opportunity to be part of a growing and supportive department where you can make a real impact. If you are a dynamic and creative educator who shares our vision and values, we would love to hear from you.

### **Benefits of working at St Simon Stock:**

- A supportive and caring working environment for staff and students
- Dedicated and bespoke CPD time for all staff each term
- Staff laptop provided
- Kent Rewards Scheme
- Employee Assistance Programme which offers counselling, financial guidance, legal enquiries with access to online health and wellbeing resources



# Job description

**Job Title:** Teacher of Performing Arts (covering Drama and Music)

**Salary Grade:** MPS

**Hours/week:** 32.5 (FTE 1 / Part Time considered)

**Weeks/year:** 38 weeks

## Purpose of Job:

You are required to meet and maintain the professional teaching standards of a School Teacher as set out in the current School Teachers' Pay and Conditions Document. You will work to raise expectations and standards within our community, and continue to promote a positive image of the school. You will carry out such particular duties as the Headteacher may reasonably direct from time to time.

## Key duties and responsibilities:

### Teaching and Learning

- Teach the subject as required at all levels and give support to performing arts subjects, including drama and music.
- Support with the development and introduction of a dance curriculum.
- Set high expectations which inspire, motivate and challenge pupils.
- Establish a safe and stimulating environment for pupils, rooted in mutual respect.
- Set goals that stretch and challenge pupils' abilities by utilising the department's bank of resources for the teaching of the subject, and assist in the production of materials which consider pupils of all abilities and levels.
- Have a clear understanding of the needs of all pupils, including those with special educational needs, and be able to use and evaluate distinctive teaching approaches to support and engage and that ensure inclusion.
- Contribute to the drawing up, evaluation and reviewing of schemes of work in relation to relevant Key Stages.
- Demonstrate consistently the positive attitudes, values and behaviour which are expected of our pupils.
- Plan and evaluate work in accordance with departmental policy.
- Plan and teach well-structured lessons (including the setting of cover work when on leave of absence/known absence).
- Provide team teaching support in class as required.

### Assessment, Recording and Reporting

- Maintain records of achievement and progress of all pupils in accordance with the statutory requirements and the departmental policy.
- Mark and return work set, including homework, within an agreed and reasonable time.
- Use the School's Assessment Policy and Departmental Policy at all times.
- Complete pupil data entry and reports in line with school policy.
- To maintain teaching records, attendance and other pastoral and safeguarding records.
- To maintain accurate, transferable pupil registers and records.
- Attend Parents' Evenings as required and keep parents/carers informed about their child's performance and future targets.
- To assist in setting and marking internal examinations and to ensure that external examination requirements are satisfied.
- Be accountable for pupils' attainment, progress and outcomes.
- Use relevant data to monitor progress, set targets, and plan subsequent lessons.
- Give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback.





# Job description

## General Duties

- The above responsibilities are subject to the general duties and responsibilities contained in the written statement of conditions of employment (the contract of employment).
- They shall be subject to all relevant statutory requirements as detailed in the most recent School Teachers' Pay and Conditions Document.
- To contribute to whole school planning and evaluation via the departmental action plan and implementation
- To promote good order among pupils and ensure their health and safety both on and off the school premises.
- Encourage pupils to take a responsible and conscientious attitude to their own work and study.
- Guide pupils to reflect on the progress made and their emerging needs
- To act in accordance with the school's policy on safeguarding issues.
- Promote the School ethos in which the highest achievements are expected from all members of the School community.
- Adhere at all times to the professional business standards of dress, courtesy and efficiency in line with the Catholic ethos and values of the school
- To positively contribute to fulfilling the mission of the school
- Uphold the School's behaviour code and uniform regulations
- To comply with school routines, i.e., attend staff briefings and attend meetings as identified in the school calendar
- To comply with the school's H&S policy

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition. Sign and date below to confirm that both parties have reviewed this job description, agreed any amendments and confirmed that it reflects the current responsibilities expected of the postholder.



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# Person specification

	Criteria	Essential / Desirable
Faith Commitment	Understanding of the distinctive nature of a faith school	E
	A practising Catholic	D
Qualifications	Experience of teaching music at KS3	E
	Experience of Teaching KS4	D
	The ability to support and lead extracurricular music clubs	D
	Ability to play an instrument	D
Knowledge & Experience	Ability to organise and prioritise workload and work on own initiative	E
	The ability to work constructively as part of a team, understanding School roles and responsibilities and the post holder's position within these	E
	Ability to communicate well in writing and face to face to all stakeholders	E
	Demonstrable experience of improving successful pupil outcomes in the last three years	E
	Producing high quality experiences and outcomes for pupils	E
	Experience as Tutor and/ or pastoral work	E
Skills, Qualities & Abilities	Empathy with pupils	E
	Ability to use ICT effectively	E
	A commitment and understanding of the use of ICT within the curriculum	E
	Excellent communication skills	E
	Excellent interpersonal skills	E
	Excellent organisation skills	E
	Dedication	E
	Ability to remain positive and enthusiastic when working under pressure	E
	Ability to organise work, prioritise tasks, make decisions and manage time effectively	E
	Assembly, disassembly and cleaning of equipment	E



# Application process

You are welcome to contact HR at [HR@ssscs.co.uk](mailto:HR@ssscs.co.uk) if you would like to visit the school before submitting an application.

For ease of applying, we are happy to accept applications directly from Kent Teach:

For ease of applying, we are happy to accept applications directly by using the 'APPLY NOW' link.

Should you be shortlisted for interview, additional information may be requested at that time.

**Closing date for applications: Friday 16th May 2025 @ 09:00**

**Interviews to be held: w/c Monday 19th May 2025**

**Start date: September 2025**

All applicants need to have the Right to Work in the UK to be considered for this role. This vacancy may close on or before the specified closing date depending on the volume of suitable applicants. If you are unsuccessful, we will contact you accordingly.

## Safer Recruitment

*St Simon Stock Catholic School is committed to safeguarding and promoting the welfare of children and this position is subject to satisfactory enhanced disclosure from the Disclosure and Barring Service. We are an equal opportunities employer.*

*Candidates will be subject to an online search if shortlisted. The search will not form part of the shortlisting process itself and shortlisted candidates will have the chance to address any issues of concern that come up during the search at interview.*

