



<b>Post</b>	Class Teacher
<b>Pay Grade</b>	MPS/UPS
<b>Responsible To</b>	SLT

### **Main Purpose**

You are to carry out the duties of a school teacher as set out in the School Teacher's Pay and Conditions Document, subject to any amendments due to government legislation. You must fulfil the Teacher Standards in full. This also includes any duties as may be reasonably directed by school leaders.

All members of the school community are expected to display a commitment to child protection and safeguarding, complying with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person

If not an ECT, you will be responsible for providing professional management for an agreed curriculum area or subject, to secure high quality teaching, effective use of resources and improved standards of learning and achievement for all pupils.

### **Duties & Responsibilities**

Teaching:

- Plan and teach well-structured lessons using high quality teaching to assigned classes, following the school's curriculum, demonstrating good subject and curriculum knowledge.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment.
- Demonstrate that, as a result of your teaching, pupils achieve well relative to the pupils' prior attainment, making progress as good or better than similar pupils nationally.
- Adapt teaching to respond to the strengths and needs of all pupils and take ownership of writing learning plans for children with additional needs.
- Set high expectations which inspire, motivate and challenge all pupils.

Whole-school organisation, strategy and development:

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values.
- Make a positive contribution to the wider life and ethos of the school.
- Work with others on curriculum to secure the best outcomes for all pupils.

Health, safety and discipline:

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour positively and effectively to ensure a good and safe learning environment

Professional Development:

- Take part in the school's appraisal procedures, striving to achieve agreed targets set.
- Take part in further training and development in order to improve own teaching
- Actively keep up-to-date with changes in education.

Communication:

- Communicate effectively with pupils, parents and carers.
- Communicate effectively and professionally with colleagues.



"Learning to work together;  
working together to learn."



- Collaborate and work with colleagues and other relevant professionals within and beyond the school.
- Develop effective professional relationships with colleagues.

**Personal and professional conduct:**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school.
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality.
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities.
- Contribute to the professional development of other teachers and support staff.
- Deploy resources delegated to them.

**Safeguarding:**

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

**Person Specification**

<b>Qualifications/ Training</b>	<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> <li>• Evidence of continuous commitment to further professional development</li> </ul>
<b>Knowledge/ Skills</b>	<p>The Class Teacher should have knowledge and understanding of:</p> <ul style="list-style-type: none"> <li>• the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and adaptive teaching and learning strategies);</li> <li>• statutory National Curriculum requirements at the appropriate key stage;</li> <li>• the monitoring, assessment, recording and reporting of pupils' progress;</li> <li>• the statutory requirements of legislation concerning Equal Opportunities, Health &amp; Safety, SEN and Child Protection;</li> <li>• the positive links necessary within school and with all its stakeholders;</li> <li>• effective teaching and learning styles.</li> </ul> <p>The Class Teacher will be able to:</p> <ul style="list-style-type: none"> <li>• promote the school's aims positively, and use effective strategies to monitor motivation and morale; develop good personal relationships within a team;</li> <li>• establish and develop close relationships with parents, governors and the community;</li> <li>• communicate effectively (both orally and in writing) to a variety of audiences;</li> <li>• create a happy, challenging and effective learning environment.</li> </ul>
<b>CPD</b>	<ul style="list-style-type: none"> <li>• Willingness to undertake additional training/staff development as appropriate including INSET days and staff meetings for which overtime payment could be made if applicable</li> <li>• Ability to reflect on own professional practice and be self-motivated in seeking to improve</li> <li>• Able to identify own training and development needs and those of others and participate in activities to address them.</li> </ul>
<b>Professional</b>	<ul style="list-style-type: none"> <li>• High expectations of self and others</li> </ul>



“Learning to work together;  
working together to learn.”



<b>&amp; Personal Qualities</b>	<ul style="list-style-type: none"><li>• Excellent interpersonal skills</li><li>• Passionate</li><li>• Collaborative team member</li><li>• Open and reflective</li><li>• Self-motivated</li><li>• Flexible</li><li>• Ability to prioritise and manage time well</li><li>• Professional at all times</li><li>• Caring</li><li>• Honest</li><li>• Sense of humour/fun</li></ul>
---------------------------------	--



“Learning to work together;  
working together to learn.”