

TA Job Description

Help to keep children safe and work with young people to safeguard their welfare
Promote children's well-being & resilience
Provide specific interventions appropriate to pupils' needs
Promote positive behaviour, promoting good inter-personal relationships and act as a role model
Support those pupils with emotional or behavioural needs and assist with the development of social skills to promote positive behaviour patterns, raise self-esteem and improve independent working and learning
Work with individual programmes designed by other professionals e.g. speech therapists, occupational therapists as necessary on prepared programmes of work/support
Support Literacy activities & Literacy development
Support Maths activities & Maths development
Assist in the development of learning materials for pupils
Provide Literacy & numeracy support to enable pupil to access the wider curriculum
Observe and report on pupil performance & development
Contribute to the planning & evaluation of teaching & learning activities
Plan, deliver & evaluate teaching and learning activities under the direction of a teacher/SENCO
Contribute to maintaining pupil records
Prepare and maintain the learning environment
Monitor and maintain curriculum resources
To undertake a mid-day meals supervision role and/or a play leader role during school lunchtime
To attend meetings, as appropriate, with the class teacher, SENCO, Headteacher and outside agencies.
Develop a good working relationship with the pupil, the family and any other professionals involved.
Maintain a professional and discreet attitude at all times with regard children, in terms of their learning/attainment, behaviour and emotional needs and personal circumstances
Attend any course or school-based training to develop knowledge and skills as appropriate
Use ICT technologies competently, appropriate to role

This job description describes, in general terms, the normal duties which the post holder is expected to undertake. However, the job description or the duties contained therein may be amended from time to time without changing the level of responsibility associated with this post.