DOVER GRAMMAR SCHOOL FOR BOYS

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Person Specification
for
Lead ICT Technician

	Essential	Desirable
Education and Qualifications		
GCSE English and Mathematics or equivalent qualification	√	
Level 3 IT qualification or industry recognised equivalent	√	
Microsoft Azure Fundamentals Certification		√
Microsoft Power Platform Fundamentals		√
Level 4 IT qualification or recognised equivalent		√
Experience, Knowledge and Understanding		
• Rolling out Wi-Fi technologies • Configuration and management of network technologies including switches, routers and Wi-Fi, utilising VLAN configurations • Installation and management of Microsoft Server technologies • Administration of Microsoft Windows/ Azure directory services including user, group and policy management • Administration of Microsoft 365 tenancies • Desktop user support of MS Windows 10 OS, MS Office 365 and other client devices; all Windows based • Firewall and web filtering solutions • Evidence strong communication and interpersonal skills in a professional context with young people and colleague	√	
• Working in a leadership role, directing and developing IT support staff • Administration of HP Aruba LAN / Wi-Fi technologies • Experience of Aruba Central cloud management system • VOIP telephony installation and administration • Installation and management of virtual server infrastructures (Veeam) and enterprise storage systems • Experience of Endpoint Management, configuring and deploying client devices • Working in the education sector • Experience with Windows 11 OS upgrade • Budget management and disaster recovery planning		√
Skills and Attributes		
• Able to manage conflicting priorities and achieve deadlines • Ability to work with a wide range of people • Ability to work as part of a proactive team as well as on your own initiative	√	

• Ability to stay calm and controlled under pressure • Good organisational skills		
Personal Qualities		
• Ability to respond in a prompt, prioritised and professional manner to ICT requests • A commitment to the values and vision of DGSB • Embodies the DGSB ethos ("This is who we are!") • Ability to think creatively • Ability to form and maintain appropriate relationships and boundaries with young people • Ability to communicate effectively and concisely both in verbal and written form • Work in a flexible manner, e.g. variable start / finish times as necessary to provide continuous, excellent IT support	√	
Further Requirements		
Willingness to work flexible hours on occasions	√	
Willingness to maintain confidentiality on all school matters	√	
Willingness to undertake training courses that are relevant to the duties of the post	√	
Willingness to be involved in internal and external meetings	√	
Be supportive of all safeguarding policies and procedures and to be aware of different types of abuse	√	

FIAT LUX