



ST. LAWRENCE CHURCH OF ENGLAND PRIMARY SCHOOL

JOB DESCRIPTION – CLASS TEACHER, UPPER KEY STAGE 2

- Participating regularly in the teaching programme of the school and by example providing an outstanding professional model as a classroom practitioner.
- Ensuring that children experience a high quality of learning throughout the school.
- Planning in a manner that ensures good coverage, progression, clear learning objectives, differentiation, effective deployment of resources (including other adults) and assessment.
- Strive to ensure that pupils reach their potential in all areas of school life.
- Ensuring that a high standard of care for all children is maintained at all times.
- Use teaching methods which keep pupils engaged, including stimulating intellectual curiosity, effective questioning and response. Ensure lessons maintain momentum and pace and best make the best use of learning time.
- Attend staff meetings and INSET days as directed by the Headteacher.
- To ensure children's work is carefully marked in line with the school marking policy.
- To ensure the learning environment within the classroom is stimulating and engaging, is kept ordered and tidy and encourages independence and pupil ownership of learning.
- To follow school policy and procedure when getting children to present their work.
- To attend Pupil Progress Meetings in accordance with the Assessment Timetable with assessments and data completed.
- Ensuring every effort is made to develop and maintain good relationships with parents, and the local community.
- Keep up to date with any information/reports/perspectives from relevant agencies that concern school organisation and policies, ensuring information of this is shared with staff.
- To work with and lead colleagues in review and evaluation of school policies, and provide guidance to other members of staff in implementing policies.
- Demonstrate open management abilities aiming at smooth interaction with all personnel including a sympathetic willingness to listen to and help individuals where appropriate.
- Promote the development and co-ordination of all curriculum areas, planning and assessment throughout the school through work with pupils and staff. Where appropriate, to lead in a subject of the successful candidate's expertise.
- With the Headteacher to ensure that the end of year assessments are organised correctly and the children are correctly prepared for these assessments.
- To attend Parent Consultation meetings three times a year and to meet with parents when appropriate to discuss the progress of the children within the class. To produce a written report on each child at the end of the academic year in the school's agreed format.



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PERSON SPECIFICATION – CLASS TEACHER, UPPER KEY STAGE 2

Alongside the Job Description, this Person Specification will be used in the appointment criteria

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> ➤ Qualified Teacher Status 	<ul style="list-style-type: none"> ➤ A good honours degree ➤ Evidence of recent, relevant professional development
Experience	<ul style="list-style-type: none"> ➤ A record of good or outstanding teaching either as student teacher or as a fully qualified teacher ➤ A track record of raising standards and accelerating progress ➤ Experience in managing and planning the work of teaching assistants 	<ul style="list-style-type: none"> ➤ Experience of working in a team to drive school improvement
Knowledge and Understanding	<ul style="list-style-type: none"> ➤ Knowledge and understanding of the theory and practice of providing effectively for the individual needs of all children (eg classroom organisation and learning strategies) ➤ A good working knowledge of the national curriculum ➤ A good understanding of the monitoring, assessment and reporting of pupils' progress ➤ Knowledge of the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEND and child protection 	<ul style="list-style-type: none"> ➤ A good knowledge of strategies to support children with dyslexic tendencies ➤ A good knowledge of recent educational initiatives
Skills and Abilities	<ul style="list-style-type: none"> ➤ Able to develop and maintain a happy, challenging and well-organised learning environment ➤ Able to challenge and support all pupils to do their best ➤ Have excellent behaviour management skills ➤ Able to establish and develop close relationships with parents, governors and the community ➤ Able to identify strengths and weaknesses in your own teaching ➤ Have good computing skills ➤ Well organised and efficient with planning, assessment and paperwork in general 	<ul style="list-style-type: none"> ➤ Able to communicate effectively (both orally and in writing) to a variety of audiences
Personal Characteristics	<ul style="list-style-type: none"> ➤ A kind, caring and child focused person who has the best interests of every child at heart ➤ Demonstrate enthusiasm for learning ➤ Have high expectations and aspirations ➤ Be a team player who can suggest ideas, accept constructive criticism and see the bigger picture ➤ To have a sense of humour and fun ➤ Be able to motivate, encourage and inspire pupils and colleagues ➤ Sensitivity to the needs of pupils, colleagues and parents ➤ Flexible, calm, resilient and reliable ➤ Commitment to and willingness to take responsibility for your own professional development 	<ul style="list-style-type: none"> ➤ Willingness to participate fully in the life of the school community including contributing to out of hours activities ➤ Bring new interests, skills or gifts about which you are passionate and wish to use in your workplace