**JOB DESCRIPTION**

**CLASS TEACHER**

Job Description:

Post Title: Class Teacher

Status: Full Time Permanent

Line Manager: Key Stage Lead

Allowances: MPS

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| At St Mary’s CE (VA) Primary School our vision is to provide an excellent education to every child; one that will change lives, set them on the path of life long learning, and inspire them to be the leaders of tomorrow.Through our investment in an ambitious and engaging curriculum, strong discipline and inspiring teaching, our pupils will achieve this ambition. We are proud of every pupil and believe each one of them will achieve. Staff will never limit a student’s potential, instead they will aim high and want the very best for every child. |

**Job Purpose:**

The teacher will:

* Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions Document
* Meet the expectations set out in the Teachers’ Standards

**Duties and Responsibilities**

**Teaching:**

Teaching

* Plan and teach well-structured lessons to assigned classes, following the school’s plans, curriculum and schemes of work
* Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
* Adapt teaching to respond to the strengths and needs of pupils
* Set high expectations which inspire, motivate and challenge pupils
* Promote good progress and outcomes by pupils
* Demonstrate good subject and curriculum knowledge
* Participate in arrangements for preparing pupils for external tests

**Whole School Organisation, Strategy and Development**

* Contribute to the development, implementation and evaluation of the school’s policies and procedures, so as to support the school’s vision and values.
* Make a positive contribution to the wider life and ethos of the school.
* Work with others on curriculum and pupil development, to secure coordinated outcomes.
* Provide cover in unforeseen circumstances, that another teacher is unable to teach.

**Health, Safety and Discipline**

* Promote the safety and wellbeing of pupils.
* Maintain good order and discipline among pupils, managing behavior effectively to ensure a good and safe learning environment.

**Professional Development**

* Take part in the school’s appraisal procedures.
* Take part in further training and development in order to improve your own practice.
* Take part in supporting the appraisal and professional development of others where appropriate.

**Communication**

* Communicate effectively with colleagues, pupils, parents and carers.

**Working with Colleagues and Other Relevant Professionals**

* Collaborate and work with colleagues and professionals within and beyond the school.
* Develop effective professional relationships with colleagues.

**Personal and Professional Conduct**

* Uphold public trust in the profession and maintain high standards of ethics and behavior, within and outside the school.
* Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality.
* Understand and act within the statutory frameworks setting out your professional duties and responsibilities.

**Management of Staff and Resources**

* Direct and supervise support staff assigned to you, and where appropriate other teachers.
* Contribute to the recruitment and professional development of other teachers and support staff
* Deploy resources delegated to you.

**Safeguarding**

* Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
* Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
* Promote the safeguarding of all pupils in the school.

**All St Mary’s Staff will:**

* Promote equality of opportunity.
* Demonstrate leadership attributes and, in particular, respect at all times.
* Follow safeguarding guidelines and procedures at all times.
* Contribute to delivering priorities in the school development plan.
* Keep the school and their own performance under review, contribute to monitoring and evaluation, and participate in performance management and appraisal, promoting positive attitudes and behaviour.
* Contribute to the smooth day to day running of the school.
* Be committed to achieving the school aims.
* Be a lead learner.
* Work to develop St Mary’s as a successful learning community.
* Respond promptly to concerns from parents, pupils or staff.
* Promote the school in the community.
* Work in partnership with all colleagues, including the Governing Body.
* Support the staff code of conduct policy.
* Have a regard for, and act in accordance with Health and Safety practice and policy.
* Celebrate success.
* Support and attend school events.