



## **Woodlands Primary School**

### **JOB DESCRIPTION: Class Teacher**

**Responsible to:**           **Appraisal Reviewer**

**Salary:**                   **Mainscale**

#### **General Duties:**

*The Professional duties of teachers (other than the Headteacher) are set out in the School Teachers Pay & Conditions Document and Teaching Standards Document and describe the duties required of all teachers. In addition, the specific requirements of the post holder, along with the particular duties expected of the post holder have been set out below:*

#### **Professional Values and Practice**

- Ensure high expectations of all pupils; respect their social, cultural, linguistic, religious and ethnic backgrounds and be committed to raising the standard of their educational achievement.
- Understand how children learn and what impacts on their progress in relation to the pupils' physical, intellectual, emotional and social development and to understand the stages of child development.
- To ensure the good conduct and behaviour of all children and to assist in promoting the desired ethos of the school.
- To foster sound relationships and effective communication between the school, parents, governors, the Friends' Association, the Local Authority and the wider community.
- To understand the contribution that support staff make to teaching and learning.
- To show commitment to personal professional development through the school's performance management process.

#### **Knowledge and Understanding**

- To use the aims of the School Improvement Plan to inform teaching and planning.
- To have a secure knowledge and understanding of subjects taught and to keep up to date with the National Curriculum and the Kent Agreed Syllabus for Religious Education.
- Know and understand the values, aims and purposes of the general teaching requirements as set out in the National Curriculum.
- To be aware of the standards and expectations of specific year groups.

- To know how to use IT effectively, through teaching the curriculum and to support the professional role i.e. electronic planning, emailing, using the internet to keep pace with educational advancement etc.
- Understand responsibilities under the SEND code of practice.

### **Teaching and Learning**

- To use the Teaching and Learning policy within the school to ensure consistency.
- Set challenging teaching and learning objectives which are relevant to all pupils/abilities.
- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge.
- Monitor and assess teaching, giving immediate and constructive feedback to support children as they learn.
- Select and prepare resources and plan for safe and effective organisation, with the help of support staff.
- Take part and contribute to year group teams as appropriate within the school.
- Record pupil progress and achievements systematically to provide evidence of the range of work and attainment over time.
- Use records as a basis for reporting on pupils' attainment and progress orally and in writing.

### **Subject Responsibilities:**

- To lead a subject or be part of a subject team in order to secure high quality learning and teaching.
- To provide support to colleagues in the given subject and offer help and advice.
- To monitor the progression of the subject across the school and collate evidence of pupils' work and assessment levels.
- To keep up-to-date with current practice in the subject, discuss new initiatives and developments with the SLT and keep colleagues informed.
- To understand the budgetary implications for the subject and ensure value for money when purchasing resources.
- Be involved in subject data analysis when appropriate.
- To ensure that the subject policy is current and meets the needs of the National Curriculum, making reference to cross-curricular elements.

**Safeguarding**      **Woodlands Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

This job description may be amended at any time after discussion with you, but will be reviewed annually through the Performance Management Process.

Date:

Signed: