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**Ifield School**

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**Mrs Maddie Arnold-Jones   
Headteacher**

**Job Description**

**Title:** Class Teacher **Name:**

**Salary:** Teachers Upper Pay Scale **Grade:** MPS/UPS + SEN Allowance depending on experience

**Responsible to**: Assistant Headteacher Secondary **Accountable to:** Headteacher

**Purpose of the Job:**

* To take responsibility for the outcomes of all pupils within class.
* To demonstrate knowledge and understanding of how pupils learn and how this is supported by promoting good or better teaching and learning for all pupils.
* To co-produce planned outcomes for pupils in regard to EHCP processes, collaborating with school’s Therapy teams, families and associated external agencies.
* To safeguard pupils in accordance with statutory and school policies.
* To lead by example in respect of professional conduct and inter-personal relationships to ensure the wellbeing of pupils and staff.
* To contribute to substantial and sustained school improvement.
* To ensure the development of The Cedar Federation enabling both schools to provide effective support to each other, developing the best possible provision leading to positive outcomes for all pupils.
* The duties attached here are to be undertaken in accordance with the provision of the current School Teachers’ Pay and Conditions document.
* Teachers Standards apply to all teachers regardless of their career stage.

**Reporting to:** 1. Headteacher

2. Assistant Headteachers

3. Key Stage Leads

**Key Tasks**

1. To ensure best outcomes for all pupils
2. To deliver high quality Teaching, Learning and Assessment
3. To secure pupils’ personal development, behaviour and wellbeing
4. To lead and support effective Class Teams

**Main Duties and Responsibilities (Accountabilities):**

* Sustain effective teaching to ensure the learning and progress of all pupils.
* Model classroom practice and provide support and guidance to colleagues in selecting the most appropriate teaching and learning methods and resources for pupils.
* Ensure delivery of a high quality curriculum characterised by good learning and teaching, enthusiastic involvement and a sense of purpose and enjoyment from staff and pupils
* Ensure high quality performance of pupils from their starting points, evidenced by positive and improving progress data, within a positive climate for learning
* Monitor and improve the quality of teaching leading to improved rates of pupil progress.
* Develop an annual improvement and development action plan.
* Ensure that there is high quality continuous professional development evidenced by effective staff induction, individual development appropriate to the needs of staff and the curriculum area
* Provide high quality, creative cross curricular input within the whole school curriculum
* Provide clear evidence of effective contributions to whole school improvement and development
* Provide quality information and support to parents/carers to enhance pupils inclusive learning
* Create and maintain a staff team at the leading edge of developments at local, regional and national level
* Provide an outstanding personal and professional role model for all staff in line with the Teachers Standards.
* To take part in self-evaluation and performance management processes that will provide the evidence to support these accountabilities as well as the data the school will require for school self-evaluation purposes.
* Be a reflective practitioner taking account of the school’s strategic vision.
* To adhere to, and to contribute towards the School Plan Priorities for the current academic year.

**Contribute to Substantial and Sustained School Development by:**

* Leading staff meetings to explain developments and initiatives.
* Introducing changes to current practice based on research.
* Monitoring and evaluation documentation for subject or specialism.
* Delivering professional development opportunities to teachers, TAs, play leaders, parents or Governors.
* Data analysis and evaluation of pupils’ progress.
* Reading/research used to inform teaching and learning.
* Lunchtime duties, leading assemblies, leading clubs, providing proactive support for pupils and their families.

**Scope for Impact:**

* Improve the quality of teaching and learning for all pupils.
* Increase rates of pupil progress and raise pupils’ achievements.
* Wider contribution to the school community.
* Maintain Teacher Standards.
* Uphold the school’s ethos and values.

“**Only the best for Ifield School”**

Ifield School aims to provide an outstanding and supportive learning environment; one which allows everyone to achieve their very best, with high self-esteem and respect for others in the community, so that they are able to take their place in society with confidence and pride.

**The Job Description may be reviewed at the end of the Academic Year or earlier if necessary. In addition, it may be amended at any time after consultation with you.**

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| **Signed:** | **Signed:** |
| **Headteacher:** | **Name:** |
| **Date:** | **Date:** |