

**Ripplevale School**

**Learning Support Assistant Person Specification**

<b>Key Criteria</b>	<b>Essential</b>	<b>Desirable</b>	<b>Evidence</b>
Qualifications and training	Good levels of competency in literacy & numeracy, preferably at Grade C or above, or an equivalent qualification	At least 5 GCSE's A* – C grade including English or equivalent qualification  Experience of working in a Special school  Evidence of relevant further learning and/or qualifications	Application form
Competence Summary (Knowledge, abilities, skills, experience)	Experience of communicating in an appropriate, concise and accurate manner, orally and on paper  Adaptable and flexible approach to working  Ability to work as a member of a team  Ability to communicate effectively with a range of people, including young people  Ability to use own initiative  Appreciation of necessity for confidentiality and integrity  Good organisational and time management skills  Ability to establish and develop supportive relationships with young people with special needs including ASD	ASD specific training or evidence of further training in aspects of working with young people with SEND.  Experience of other ICT packages i.e. PowerPoint, Google Suite  First Aid at work qualification or willingness to undergo training  Working knowledge of programmes such as e-mail, computerised diary/calendar, word, excel	Application form Interview process References

	<p>Ability to assist in the learning of young people with ASD</p> <p>Knowledge of ICT</p>		
Work related personal Requirements	<p>Committed to equality of opportunity</p> <p>Ability to work calmly and with patience</p> <p>Good sense of humour</p>	Full clean driving licence	<p>Application form</p> <p>Interview</p> <p>References</p>
Special Requirements	<p>Committed to safeguarding and promoting the welfare of children</p> <p>No adverse criminal record</p> <p>Good attendance and timekeeping record</p> <p>A willingness to actively improve yourself by developing new skills and knowledge, and learning from past experience</p>		<p>Application form</p> <p>Interview</p> <p>References</p> <p><b>DBS</b> and medical history clearance</p>