04 September 2023

Dear Applicant

**Re: 1:1 Support pupil in Year R**

We are looking for an experienced Teaching Assistant to support a Year R pupil with ASD needs. The pupil will need support with their social communication needs.

The successful applicant will be employed on a permanent contact linked to the pupil (i.e. the contract remains whilst the pupil is at our school), for 20 hours per week over the five school days as shown in the table below. It is paid on Kent Range 3 pro rata, term time only. Appointment will be from as soon as available.

|  |  |  |
| --- | --- | --- |
| **Days** | **Hours** | **Total hours per day** |
| Monday | 9:00 – 13:00 |  4 hours 0 minutes |
| Tuesday | 9:00 – 13:00 |  4 hours 0 minutes |
| Wednesday | 9:00 – 13:00 |  4 hours 0 minutes |
| Thursday | 9:00 – 13:00 |  4 hours 0 minutes |
| Friday | 9:00 – 13:00 |  4 hours 0 minutes |

Experience of working with children in a preschool/school setting is essential.

Sandling School is committed to safeguarding and promoting the welfare of our pupils and therefore all posts are subject to a DBS check and appropriate references. We also carry out online checks for shortlisted candidates. Please ensure you have read our [safeguarding policy](https://www.sandling.kent.sch.uk/school-information/about-us/policies) prior to application.

The closing date for applications is Wednesday 18th September 2024 at 9am. Please use the job description and person specification in your application via Kent Teach. Please do not submit CVs as only the application form is read, include all information in this. Interviews will be held on Tuesday 24th September 2024.

If you would like to discuss the role further, including the pupil’s specific needs, please contact the school office.

Yours sincerely

Miss C Coombes

Headteacher