



St Peter's Methodist Primary School



Class Teacher Job Description

Area of Accountability: A

Undertaking responsibilities as a class teacher

To promote the vision and aims of St Peter's Methodist Primary School

- Take responsibility for the education and welfare of a designated class in accordance with the requirements and conditions of the School Teachers' Pay and Conditions document. Lead by example as an enthusiastic, efficient and highly effective teacher.
- Be fully familiar with school aims and policies and the National Curriculum to ensure quality and continuity of education.
- Ensure high quality teaching through careful planning and marking of work.
- Appreciate the need to match children's work to their ability and to challenge and extend all children appropriately. Maintain high expectations of achievement and attainment
- Maintain up-to-date long, medium and short term planning.
- Keep up-to-date records of children's achievements particularly in Reading, Writing, Maths, Science and ICT and RE.
- Make effective use of assessment to set targets and raise standards for all pupils.
- Use a variety of teaching strategies to suit different learning styles and situations.
- Constantly evaluate short and medium term planning and effectiveness of the teaching and resources used, the classroom organisation and the overall classroom environment.
- Promote a good working atmosphere in the classroom through the use of interesting, appropriate displays and attractive, well-organised resources and use of space.
- Be committed to celebrating children's successes and presenting their work through high quality displays, exhibitions etc.
- Work with colleagues to maintain and raise standards, attending and leading staff meetings as required.
- Liaise sensitively with parents and carers to discuss children's progress and achievements during parent consultation evenings and other appropriate times.
- Provide written reports for internal use, external agencies and parents as required.
- Be committed to extending own professional knowledge and expertise by attending in-service courses, personal reading, working with colleagues.
- Make full use of Performance Appraisal opportunities
- Undertake shared duties of supervision of pupils during break times and before and after school.
- Promoting and safeguarding the welfare of the children with whom they have contact
- Expect the highest standard of behaviour appreciating the need to set a good personal example.
- Ensure the safety and monitor the discipline of children both within the classroom and generally around the school.