**Job Description: Junior Science Technician**

|  |  |
| --- | --- |
| **1. ROLE TITLE** |  |
|  |  |
| Job Title: | Junior Science Technician |
| Reporting Line: | Senior Science Technician |
| Hours: | 25 hours per week, hours flexible, term time only |
| Salary:  | £13,180.85 per annum, pro rata to full-time equivalent of £22,913.00 per annum (0.58 FTE) |
| Closing Date: | 19/04/2024 at 09:00 |
| Interviews: | By arrangement |

**2. PURPOSE OF ROLE**

* To play a vital role in the provision of high-quality Science teaching at Wye School.

|  |
| --- |
| **3. RESPONSIBILITES*** Work with or as directed by the senior technician
* Prepare materials and equipment for practical work on a daily basis (experience of laboratory work would be an advantage)
* Ensure that practicals are delivered to the correct place at the correct time and that they are tidied away afterwards
* Keep the Prep Room tidy and organised
* Organise repairs or maintenance of equipment as necessary
* To keep up to date with the CLEAPSS guidelines for Health and Safety and to work within these directives including the safe disposal of chemicals and biological specimens.
* Monitor and maintain stock control, requesting orders for replacement as necessary
* Complete an annual stock check and assist the Head of Department in putting together the annual requisition
* Such duties as may be required from time to time to assist with the smooth running of the faculty, commensurate with the responsibility and level of this post. These duties will be reviewed annually.
 |

**4. INDICATIVE KNOWLEDGE, SKILLS AND EXPERIENCE**

* 5 GCSEs Graded A-C
* Experience of working as a Science Technician would be an advantage
* Evidence of commitment to professional development, including training as a technician if required
* Thorough understanding of Health and Safety procedures, especially as they relate to work in the specific environment (e.g. Laboratory)
* First Aid qualification (or willingness to attain one) advantageous