



St Gregory's Primary School Class Teacher Job Description & Person Specification

St Gregory's Catholic Primary School Job Description: Class Teacher

Post Holder:	
<i>The description of the duties, responsibilities and accountabilities for the post of Class Teacher</i>	
Responsibility Areas	<ul style="list-style-type: none"> Teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs Maintain the Catholic ethos and core values of the school, both inside and outside the classroom Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors To meet or exceed current National Standards for teachers as published by the Department for Education
Accountabilities	To work within the Catholic Ethos and the teachings of Christ.
	To implement agreed school policies and guidelines.
	Support initiatives decided by the Headteacher, Senior Leadership Team and staff.
	Plan appropriately to meet the needs of all pupils, through differentiation of tasks.
	Be able to set clear targets, based on prior attainment, for pupils' learning.
	To provide a stimulating classroom environment, where resources can be assess appropriately by all pupils.
	To keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning.
	Report to parents on the development, progress and attainment of pupils.
	Maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy.
	Participate in meetings which relate to the school's management, curriculum, or organisation.
	Communicate and co-operate with specialists from outside agencies.
	Lead, organise and direct support within the classroom working with teaching assistants to share plans and define roles.
	To participate in the performance management system for the appraisal of their own performance or that of other teachers.
	Other duties arising; related to the post as discharged by the Senior Leadership Team.
Accountable to	Headteacher
Salary range	MPS/UPS
Signed	Date:

St. Gregory's Catholic Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.



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Please read carefully and address in written applications

Qualifications	Essential	Desirable
<ul style="list-style-type: none"> • Qualified Teacher status • Degree or equivalent • Commitment to continued professional development • Evidence of additional further educational or professional training or qualifications 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 	
Experience	Essential	Desirable
<ul style="list-style-type: none"> • Evidence of good/outstanding classroom practice • Experience of working with and developing links with the community • A commitment to the wider curriculum 	<ul style="list-style-type: none"> ✓ ✓ ✓ 	
Knowledge & Understanding	Essential	Desirable
<ul style="list-style-type: none"> • Up to date knowledge & understanding of the current national education agenda • Understanding of how children learn and effectively apply their learning 	<ul style="list-style-type: none"> ✓ ✓ 	
Leadership Skills	Essential	Desirable
<ul style="list-style-type: none"> • Be positive & professional at all times • Ability to resolve problems and make decisions • Think creatively and imaginatively to solve problems and identify opportunities • Effectively communicate orally and in writing to a range of audiences • Willing to give honest views on school improvements and policies within the correct forum 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ 	
Personal Qualities	Essential	Desirable
<ul style="list-style-type: none"> • A sense of humour • Hardworking and collaborative • High levels of discretion, reliability, compassion and integrity • Passionate about classroom teaching 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 	