

# Librarian



## Tiger Primary School

*Committed to Excellence*



## Build your Career, Shape your Future, Apply today

Tiger Primary School is a Good school with over 400 pupils educating the next generation of young people aged between 4 and 11.

Tiger Primary School is part of Future Schools Trust, a dynamic and inclusive multi-academy trust, founded in 2007.



*A great place to be*



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## Welcome from the Headteacher

Dan Siggs  
BA (Hons) | PGCE



As the Headteacher of this wonderful school, I am filled with immense pride. My vision for Tiger Primary School is to provide the highest quality of education, tailored to meet the needs of every child. We strive to develop a thirst for learning, equipping our children with the skills they need to become good citizens and face the challenges of the future.

At Tiger Primary School, we believe in the power of education to transform lives. Our curriculum is designed to provide a broad and balanced education, rich in real-life experiences and opportunities. We understand that every child deserves to experience a sense of accomplishment in a wide range of areas. Our enriched curriculum reflects this belief, offering an excellent balance between academic and personal development.

We value each and every child as an individual, ensuring that they are supported throughout their own unique educational journey. Our children and staff share a genuine love of learning, thriving in an environment built upon our school values (Teamwork, Independence, Going beyond the expected, Empathy, Resilience).

At Tiger Primary School, we offer a welcoming and inviting space where enthusiastic and happy children fill our classrooms. Our passion for learning is evident in our commitment to enable ALL children to achieve their very best. The staff at Tiger care deeply about the wellbeing and development of our young people, fostering a love for teaching and learning that is truly inspirational.

In partnership with our parents/carers and extended family members, we forge strong relationships that support the growth and success of our children.

Our children and community are the driving force behind every decision we make. Their needs and aspirations are at the core of our approach. We want them to take pride in their unique talents and achievements, fostering a sense of self-worth and confidence.

I invite you to discover more about Tiger Primary School, and if you are considering joining our fantastic community, we would be delighted to arrange a visit and tour of our wonderful school grounds.

Together, let's create an educational journey filled with care, warmth, and limitless possibilities.

Dan Siggs

<b>Post:</b>	Librarian
<b>School:</b>	Tiger Primary School
<b>Department:</b>	Support staff
<b>Responsible to:</b>	Head of Reading
<b>Compensation:</b>	C1 £21,293 FTE- Prorated salary £4,801

Are you passionate about creating a caring and supportive educational environment? An exciting opportunity has arisen to join our exceptional school as part time Librarian to join us Monday to Friday, 11:30-13:30, 10 hours per week, 38 weeks per year (Term time only)

### **Main duties and responsibilities**

- To provide a comprehensive library function in the school.
- Responsible for maintenance of all resources held in the library, and maintaining a resource inventory
- Assist both pupils and staff in the access of resources
- Promote and encourage maximum and most efficient use of these resources by pupils and staff
- Develop strategies that extend and promote the love of reading through the use of library resources
- To facilitate reading and 1-2-1 interventions as directed

### **Person Specification**

- Good Standard of general education
- Excellent interpersonal skills
- Ability to work in an orderly manner
- Ability to manage own time effectively

### **Organisation**

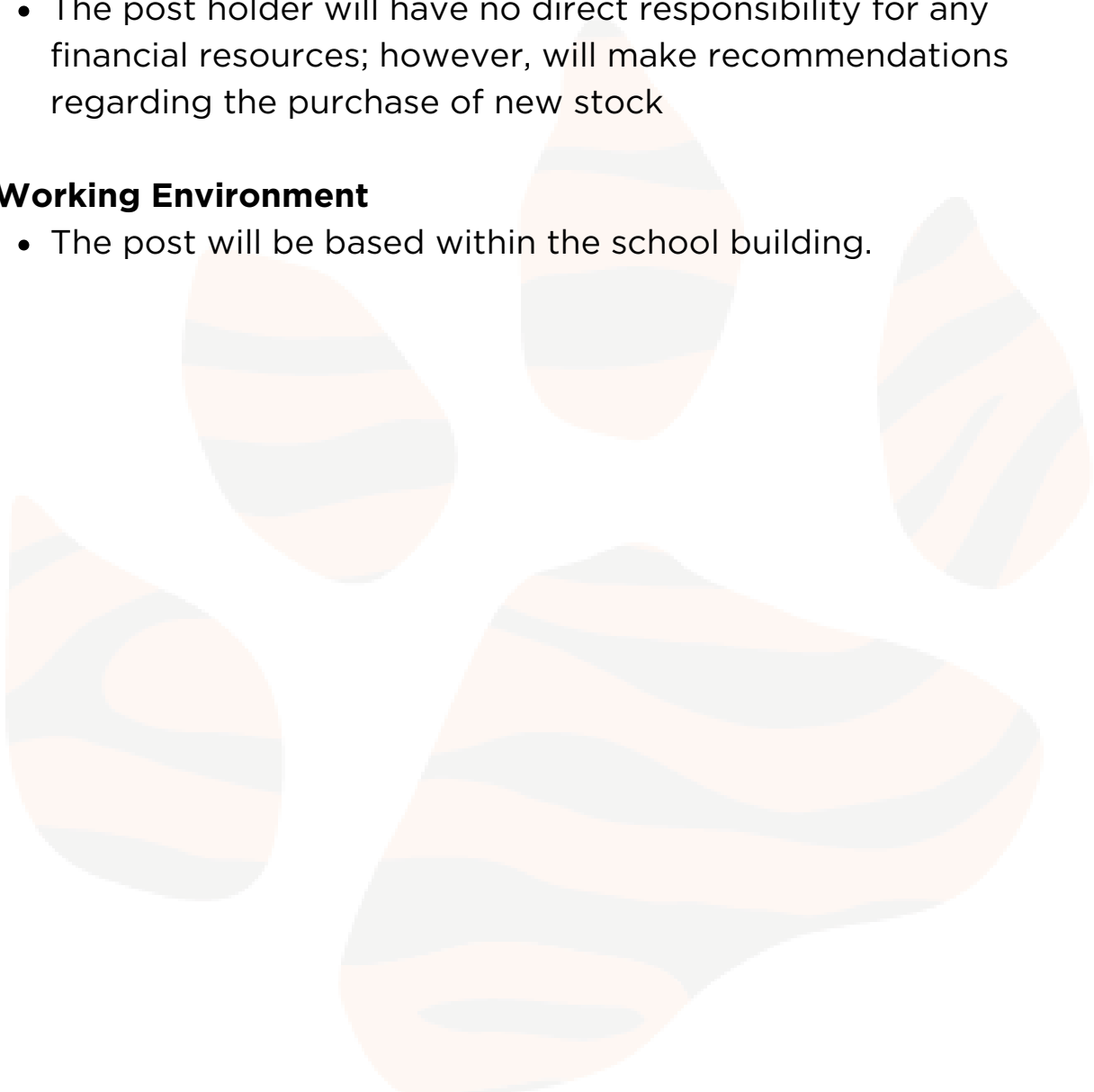
- The post holder is responsible to the Head of Reading (English)
- The post holder will be required to communicate on a daily basis with staff and pupils

### **Financial Accountabilities**

- The post holder will have no direct responsibility for any financial resources; however, will make recommendations regarding the purchase of new stock

### **Working Environment**

- The post will be based within the school building.



## Welcome from the Chief Executive Officer

Isabelle Linney-Drouet

BA (Hons) | NPQH



Welcome to Future Schools Trust: **Relentless Ambition for Young People.**

We aim to achieve our vision by bringing together our family of schools to create a cohesive and aspirational community which enables every child and member of staff to exceed their expectations.

### Our values are:

- Integrity
- Respect
- Resilience
- Strong Work Ethic
- Collaboration
- Equality

The best interests of young people guide every ambition and decision we take. We are passionate in our belief that schools are stronger when they work together whilst being proud and protective of the unique identity of each of our schools in the Trust. Maintaining a strong moral purpose and supportive but challenging culture is central to everything we aim to achieve.

I hope this introductory letter provides a sense of our culture and ethos and our direction of travel. If you decide to apply, we appreciate how long it takes to apply for jobs, but please do not send a general application; we are looking for someone prepared to respond to us, respecting where we are at on our journey as a Trust. You can be sure that we will take time and care in reading your personal application.

Electronic application forms should be completed on the Every Portal which you can access at [www.tigerprimary.com/vacancies](http://www.tigerprimary.com/vacancies).

Best wishes

A handwritten signature in black ink, appearing to read 'Isabelle Linney-Drouet'. The signature is fluid and cursive, written over a light blue abstract graphic element.

Isabelle Linney-Drouet  
Chief Executive Officer

### **Application:**

We welcome applications from all qualified candidates, including neurodivergent individuals. If you are excited about this opportunity and believe you are a great fit for our team, please complete our School Application Form, we are unable to accept CVs. Electronic application forms should be completed on the Every Portal which you can access at [www.tigerprimary.com/vacancies](http://www.tigerprimary.com/vacancies).

If you would like to take a look around our fantastic facilities and meet the staff that you could be working alongside, please email [recruitment@futureschoolstrust.com](mailto:recruitment@futureschoolstrust.com) to arrange a visit.

### **Health & Safety:**

So far as is reasonably practicable, the postholder must ensure that safe working practices are adopted by employees, and in premises/work areas for which the postholder is responsible, to maintain a safe working environment for employees and students/pupils.

### **Safeguarding:**

Future Schools Trust is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. Future Schools Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. All successful candidates will have to meet the person specification and will be subject to an Enhanced DBS check.

Future Schools Trust is dedicated to attracting the right teachers and support staff who are committed to developing and nurturing our students and we must provide the rewards for that to happen.

Alongside providing a competitive pay and benefits package, we offer lifestyle discounts for retail purchases and tax-efficient schemes for childcare and cycle-to-work purchases.

### **Pension Scheme:**

From your start date you can join either the Teachers Pension Scheme or the Kent County Council Pension Scheme. Contributions are made based on your salary scale.

### **Annual Leave:**

For support staff annual leave starts at 25 days a year plus Bank Holidays and increases after 5 years' service.

### **Cycle to work scheme:**

We offer a cycle to work scheme, this tax beneficial scheme encourages employees to cycle to work or take advantage of the scheme to purchase a bicycle for leisure.

### **Retail, Health & Social Offers through Kent Rewards:**

With Kent Rewards you can also get great discounts on pretty much everything you can imagine! Whether it's a meal at a restaurant, a trip to the cinema, or even a visit to a theme park there are plenty of ways that you can save.

### **Other offers:**

- Benenden Private Healthcare Scheme - Optional to Join
- Specsavers Vouchers
- Full access to our Employee Assistance Programme, 24/7

[Click here to view all our employee benefits.](#)







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