**ST. PETER'S CHURCH OF ENGLAND PRIMARY SCHOOL**

**Kent Range 5 Full Time Equivalent £24,040 to £25,002 pro rata.**

**Part-time Cover Supervisor with a focus on Sport**

**Afternoons from 12 – 4:30pm Monday to Thursday**

**Appointment for September 2024**

**Job Description**

In seeking to appoint a cover supervisor with a sports focus to our school, the Governors define the job as involving the following:

* To supervise pupils in the age range of 4 – 11 years.
* To plan and deliver PE lessons following the school’s PE curriculum
* To share in the corporate responsibility for the well-being, safety and discipline of all pupils.
* To set and achieve high standards of discipline and performance from the children.
* To have due regard for the school’s Vision and Values and PE scheme of work.
* To implement the school’s assessment policy and to keep agreed records.
* To keep parents of the children within the class informed of their child’s needs and progress within both the formal structure of the school’s reporting format and informally when called upon to do so.
* To liaise with Teaching Assistants who help with individual pupils and groups within the class.
* To develop a knowledge and understanding of the specific needs of the children.
* To develop supportive, caring and secure relationships with the children.
* To promote an inclusive earning environment and maintain sensitivity of pupils needs
* To promote positive behaviour and consistently implement agreed behaviour management strategies.
* Be aware of health and safety requirements.
* Support the aims, values and ethos of the school and be aware of school procedures and policies.
* Attend relevant in-service training and participate in professional development opportunities.
* Develop a strong relationship between home and school.
* Liaise, advise, and consult with other members of the team.
* As directed by the Headteacher, SENCo and/or class teachers, participate and supervise the children in off-site activities, PE lessons, playtime, and lunchtime to ensure the continued safety of the children.
* Such other duties as the Headteacher may from time to time require.
* This job description describes in general terms the normal duties which the postholder will be expected to undertake. However, the job description or the duties contained therein may vary or be amended from time to time without changing the level of responsibility associated with this post