| **Job description** |
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| **Post title:** | Teacher of Business |
| **Line manager:**  | Head of department |
| **Core purpose:** | To be an effective teacher (and tutor) who supports and challenges all students so that they reach their potential and the school’s ‘why’ of being happy, confident and successful students. |
| **Main responsibilities:*** Ensure effective, high quality teaching in the classroom.
* Demonstrate passion and love for your subject and promote it across the school.
* Take responsibility for ensuring you have excellent subject knowledge and addressing any gaps you may have.
* Implement the school’s teaching and learning priorities, as delivered through regular CPD.
* Deliver the curriculum as relevant to the age and ability group/subject/s that you teach.
* Be responsible for the preparation and development of teaching materials, teaching programmes and pastoral arrangements as appropriate.
* Work to ensure that students achieve well relative to their prior attainment, making progress as good as or better than similar students nationally.
* Use students’ prior knowledge to plan teaching and scaffold appropriately to build on this demonstrating knowledge and understanding of how students learn.
* Have a clear understanding of the needs of the students you teach, including those with special educational needs; EAL; SEND; and be able to use their pupil passports to support them effectively.
* Demonstrate high standards of literacy and oracy including the correct use of spoken English (whatever your specialist subject).
* Make accurate and productive use of assessment to inform planning and ensure all students are making the appropriate academic progress.
* Give students regular feedback and encourage pupils to reflect on progress, using the school’s marking and feedback principles.
* Have high expectations of student behaviour, applying the school’s behaviour for learning policies and procedures.
* Set homework and plan extracurricular activities to consolidate and extend students’ knowledge and understanding.
* Communicate with parents and carers regarding students’ progress and participate in parents' evenings and other whole school events.
* Assist the HOD and other members of the department in the process of curriculum development and change.
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| **Professional values and practice:*** To contribute to the overall ethos / work / aims of the school.
* To attend and participate in relevant meetings.
* To assist with the supervision of pupils out of lesson time including before and after school and at break times.
* To deal with any immediate problems or emergencies according to the school’s policies and procedures.
* To undertake any other duties which may reasonably be regarded as within the nature of the duties and responsibilities as may be required by the line manager or headteacher.
* To participate in training and other learning activities and an annual performance review as required.
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| **Safeguarding:*** To follow school policies and procedures especially those relating to child protection and health and safety, reporting all concerns to the appropriate person.
* Help to create a school culture where students feel safe and that they can approach any member of staff with problems or concerns.
* Identify students who are at risk of harm, and know how to recognise the signs of abuse or neglect. All staff undertake regular safeguarding training and must be aware of the most up-to-date version of ‘Keeping Children Safe in Education’.
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