



**THE NORTON  
KNATCHBULL**  
SCHOOL

**The Norton Knatchbull School,**  
Hythe Road, Ashford, Kent, TN24 0QJ  
Headteacher: Mr. B. Greene, BA (Hons), NPQH

**t: 01233 620045**  
**e: [information@nks.kent.sch.uk](mailto:information@nks.kent.sch.uk)**  
**[www.nks.kent.sch.uk](http://www.nks.kent.sch.uk)**

## **TEACHING ASSISTANT APPRENTICESHIP WITH FIRST AID**

Immediate start

The Norton Knatchbull School are seeking for an organised, professional, positive and resilient apprentice, who has a desire for pursuing a career in the education sector. The successful candidate will support pupils in a range of subjects, whilst specialising in Physical Education.

Salary: £13,500 FTE / £11,414.25 pro-rata. (38 weeks paid over 12 months).

Expected duration: 20 Months

### **What you will do in your working day**

- To provide high quality cover for lessons, teaching lessons as outlined by absent teachers.
- To supervise whole classes and give instructions for a lesson as provided for by a teacher.
- Promote good behaviour of students and make sure that pupils engage in the learning activity.
- Respond to students' general questions and provide feedback to the teacher.
- Establish rapport and respectful, trusting relationships with students, setting high expectations.
- Adapting lessons and providing support and intervention to support students' progress and development.
- Use of ICT and other equipment to enable students to achieve the objectives set by the teacher
- A firm commitment to Continued Professional Development.
- Provide knowledge and experience to advise and guide pupils in their learning and promote students' progress.
- Provide student interventions by offering feedback and suggesting methods/strategies for students to use to improve their skills.

### **First Aid:**

- Undertaking student services reception duties as and when required
- Providing First Aid to students in the absence of the Principal First Aider
- Using initiative to respond to a range of student enquiries
- Contacting next of kin or the emergency services as appropriate
- Assisting with administration duties including the administration of information, resources and health records relating to students

**\*Full First Aid Training will be provided\***

**Benefactorum Recordatio Jucundissima Est**

Academy Trust Registered Office: Hythe Road, Ashford, Kent, TN24 0QJ. Company number 07992899



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### **The training you will be getting**

- Level 3 Teaching Assistant Standard
- First Aid at Work

### **What to expect at the end of your apprenticeship**

- After the apprenticeship there is potential to be hired as a full member of staff.

Please look on our website [www.nks.kent.sch.uk](http://www.nks.kent.sch.uk) for a Job Description and an application form. Please email your completed application form to Mrs C Dunton (HR Officer) at [cdunton@nks.kent.sch.uk](mailto:cdunton@nks.kent.sch.uk).

Deadline for applications: **9am – Thursday 7<sup>th</sup> March 2024**  
Interviews will take place as soon as possible thereafter.

**We reserve the right to interview prior to this date depending on applications received.**

It is important for our students to understand and experience the strength and depth of a diverse community and we aim to create a culture that encourages and values diversity, and that appoints, rewards, and promotes staff based on merit. To show our commitment to this, the school is actively working towards the Race Charter Mark. The Norton Knatchbull is committed to safeguarding and promoting the welfare of children and young people.

**Only candidates who are shortlisted will be contacted.**

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