

Catering Assistant – Person Specification

	Essential	Desirable
Education and Qualifications		
No specific educational qualifications are required		

Experience		
Experience of preparing and cooking food in work, home or voluntary environment	✓	

Knowledge and Understanding		
Basic knowledge of healthy eating options		✓

Skills and Attributes		
Ability to prepare and cook a range of food options	✓	
Ability to understand and recognise the importance of ensuring a clean and safe environment	✓	
Ability to use appropriate cleaning materials and equipment	✓	
Ability to work in an organised and methodical manner	✓	
Ability to able to use own initiative	✓	
Ability to work effectively and supportively as a member of the school team	✓	
Ability to take personal responsibility for standard of work carried out	✓	
Willingness to be supportive of all safeguarding policies and procedures and to be aware of different types of abuse	✓	

Personal Qualities		
Clean and smart appearance	✓	

Other		
Willingness to work flexible hours on occasions	✓	
Willingness to maintain confidentiality on all school matters	✓	
Willing to undertake training course that are relevant to the duties of the post (Basic food hygiene certificate)	✓	
Willingness to be supportive of all safeguarding policies and procedures and to be aware of different types of abuse	✓	