# Job Description: Class Teacher

### Job Title: Class Teacher

### Job Purpose:

The Class Teacher will:

* teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
* maintain the positive ethos and core values of the school, both inside and outside the classroom;
* contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
* ensure that Teacher Standards are fulfilled at all times.

### Duties:

The Class Teacher will:

* implement agreed school policies and guidelines;
* support initiatives decided by the Leadership Team and other relevant staff;
* plan appropriately to meet the needs of all pupils, based on prior attainment, for pupils’ learning;
* provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
* keep appropriate and efficient records as directed;
* report to parents on the development, progress and attainment of pupils;
* maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
* participate in meetings which relate to the school's management, curriculum, administration or organisation;
* communicate and co-operate with specialists from outside agencies;
* lead, organise and direct support staff within the classroom;
* participate in the performance management system for the appraisal of their own performance, or that of other teachers.

Person Specification for Class Teacher

|  |  |  |
| --- | --- | --- |
|  | Essential | Desirable |
|  |  |  |
| **Qualification** | Qualified Teacher Status | Holds graduate level qualification |
| **Professional development** | Willingness to continue professional development  | Evidence of further professional training/development |
| **Experience** | Track record of successful primary teaching in one phase  | Experience of teaching in 2 or more phases |
| **Knowledge, aptitude and skills** | Knowledge of the Early Years and National Curriculum, its organisation and methods of assessment of children’s progress |  |
|  | High quality knowledge of how phonics is taught |  |
|  | Ability to plan and teach using a range of strategies to meet the needs of individual pupils |  |
|  | A commitment to high educational standards which maximise the achievements of all pupilsHave solid knowledge of safeguarding arrangements in educational settings. |  |
| **Personal Qualities** | Positive attitude to change and challenges |  |
|  | Always Uphold the school’s 5 core values * Wellbeing
* Aspiration
* Teamwork
* Resilience
* Uniqueness
 |  |
|  | Enthusiasm about contributing to the life of the school and the people it servesAbility to communicate effectively with children, parents, staff and other agencies |  |