



ICT SUPPORT TECHNICIAN

Full Time, 37 hours per week
DGS 7 (£25,378 - £28,466)
Start: As soon as possible

We require an enthusiastic, experienced and committed Support Technician to join the busy ICT team at our 'Outstanding' school. The position is full-time.

You will need excellent customer service skills and be able to relate well to both staff and students. This is a fantastic opportunity to implement and develop your skills within a friendly team.

The post-holder is responsible for first and second-line software and hardware support, installation, configuration and fault finding of all our network related devices.

Experience with Office 365, Microsoft Admin Center, Windows Active Directory, Group Policy Management, Apple School Manager, & Google Workspace. Desktop/Laptop hardware repairs, exceptional troubleshooting skills, ability to work as a team & excellent communication.

We are keen to hear from you if you:

- Can follow procedures and protocols thoroughly and methodically;
- Are able to work as part of a team and under pressure;
- Have an enthusiasm for working in an educational environment;
- Possess excellent communication and presentation skills.

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For further details and an application form, please contact the HR Manager, Mrs M Bexley:
Telephone: 01322 223039 Ext 146; Email: mbexley@dartfordgrammarschool.org.uk

Please apply by letter with a completed application form to the Headmaster, Mr J C Metcalf, Dartford Grammar School, West Hill, Dartford, Kent DA1 2HW.

Start date: As soon as possible

Closing date: 26 February 2024

Interviews: TBC

(The school may interview early in the case of an exceptional candidate)

Dartford Grammar School is a selective secondary academy for boys, which admits girls to its sixth form. There are six forms of entry to Year 7, and all of the students joining the school are from the top 25% of the ability range. The current roll is 1,535, including 618 in the sixth form.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check is required for all successful applicants.