



Job Description

Employees of the Skills for Life trust will ensure they are positive role models by demonstrating the Trust's Mission Statement and Values.

Job Title: Sports Coach

Responsible to: Sports Partnership Manager

“Greenacre Sports Partnership aspires to develop and improve physical literacy, by creating a variety of learning opportunities for all to compete and participate in PE, School Sport and Physical Activity. This will encourage lifelong participation, an active lifestyle and grow skills for life.”

Based at Greenacre Academy, the Greenacre Sports Partnership is dedicated to the development of PE, School Sport & Physical Activity across the local area. The partnership works with approx 40 schools from across Kent & Medway and focuses on:

- Teacher Training
- Assessment for Learning
- Schemes of Work & Lesson Plans
- Change 4 Life
- Leadership
- Extra-Curricular Clubs
- School Games Delivery

Key Duties

- To support the Greenacre Sports Partnership with delivery and coaching of its programmes, events and competitions.
- Contribute to the Partnerships promotion and organisation of the 'Mini Youth Games' and the Primary and Secondary School Games; as well as supporting young leaders within the programme.
- To undertake administration for competitions, where required.
- To deliver after school clubs; attending and supporting local competitions.

- Support the Sports Partnership Manager in identifying and meeting the professional development needs of the partnership to enhance performance and share good practice.
- Support the Sports Partnership Manager in creating, maintaining and enhancing effective relationships within the academy, trust and partner organisations.
- Be responsible for promoting and safeguarding the welfare of children and young people that you are responsible for complying with the Trusts policies and procedures relating to child protection, health, safety and security.
- Take responsibility for your professional development and use the outcomes to improve your coaching and programmes of the partnership.
- Maintain discipline in accordance with school and partner procedures.

The above list is indicative and not exhaustive. The post holder is expected to carry out all such additional duties as are reasonably commensurate with the role.

Employees are expected to present themselves and to act in a professional manner at all times, according to The Skills for Life Trust Code of Conduct.

I agree that this job description conveys an accurate description of this job.

This job description is not exhaustive and subject to review by the Headteacher in consultation with the post holder as appropriate to the changing needs of the Academy, or anticipates changes in the job commensurate with the grade and job title.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

The Trust will endeavour to make any necessary reasonable adjustment to the job and the working environment to enable access to employment opportunities for disabled applicants or continued employment for any employee who develops a disabling condition.

Signed Date
On behalf of The Skills for Life Trust

Signed..... Date.....
Employee

Sports Coach / Qualified Teacher

Person Specification

	Essential	Desirable
Level 2 Sports Coach Qualification.	*	
A passion for PE, School Sport & Physical Activity.	*	
Experience delivering Sport and Physical sessions for young people.	*	
Good analytical and problem-solving skills.	*	
Ability to work collaboratively with colleagues at all levels throughout the Trust.	*	
Ability to communicate effectively with colleagues and students.	*	
Ability to work without supervision and prioritise work.	*	
Willingness to undertake further training.	*	
MUST be available to work all day on a Thursday for the academic year.	*	
Excellent organisation, administration and IT skills.	*	
Full UK Driving Licence and transport.	*	
Minibus trained.		*
First Aid trained.		*
Swimming/ Lifeguard coaching qualifications.		*
Experience working and fostering partnerships between schools, clubs and with the community.		*