

**BRUNSWICK HOUSE PRIMARY SCHOOL**  
**Job Description**

**Name:**

**Post held:** Class Teacher

**Salary Scale:**

**General duties:**

The education and welfare of a designated class in accordance with the requirements and conditions of the most recent School Teachers' Pay and Conditions Document and the Professional Standards for Teachers, having due regard to the requirements of the National Curriculum, the school's aims, objectives and schemes of work, and any policies of the governing body. To share in the corporate responsibility for the well being and behaviour of pupils.

**To whom responsible:** Line Manager/Headteacher

*This job description may be amended at any time after discussion with you to reflect and anticipate needs in the school, the professional development of staff and changes in the post commensurate with salary and title.*

**Job Specification**

To carry out the duties of a school teacher as outlined in the most recent School Teachers' Pay and Conditions Document, issued by the DfE and the current Professional Standards for Teachers.

**Teaching and Learning**

To teach all areas of the curriculum to pupils in the age range of four to eleven.

To establish a safe, organised and stimulating environment with displays that foster curiosity and celebrate pupils achievements.

To be flexible, creative and adept at designing learning sequences within lessons and across lessons that are effective and consistently well matched to learning objectives and the needs of learners and which integrate recent developments, including those related to subject/curriculum knowledge and which engenders a love of learning.

To co-operate with colleagues and plan collaboratively activities which ensure that the same attitudes, concepts, skills and knowledge are acquired by parallel classes.

To promote equality and inclusion in teaching by making effective personalised provision for all; including those for whom English is an additional language, or who have special educational needs or a disability.

To demonstrate an extensive knowledge and understanding of how to use and adapt a range of teaching, learning and behaviour management strategies, including how to personalise learning to provide opportunities for all learners to achieve their potential.

To plan, set and assess home learning in line with the school's guidance.

To organise and liaise effectively with designated classroom assistants in setting work for specific children.

To work positively with others in a year group to plan and co-ordinate planning and activities and to ensure transition between year groups is smooth and receiving staff are given all necessary information, including where relevant, HLTA2s.

To lead assemblies periodically by the agreed rota either individually or by organising the children to participate.

To supervise playtimes as required by the agreed school rota.

### **Recording and Assessment**

To make effective use of formative, diagnostic and summative assessments and use these as a tool for raising pupil performance and overcoming barriers to learning.

To set clear targets for pupils' learning, building on prior attainment, and ensuring pupils are aware of the substance and purpose of what they are asked to do, including next steps.

To support and guide learners so they can reflect on their learning, identify the progress they have made, set positive targets for improvement and become successful independent learners.

To mark/assess work in accordance with the school's policy.

To make referrals to other staff as appropriate.

To communicate effectively with parents, other stakeholders and outside agencies when required.

### **Standards and Quality Assurance**

To support the ethos, values and policies of the school.

To promote collaboration within year groups, working parties and key stages and work effectively as part of a team to raise standards and ensure that the education we provide is of the highest quality.

To know the current legal requirements, national and school policies and guidance on the safeguarding and promotion of well being of children and be confident to give advice on the development and well-being of children.

To promote fair and consistent discipline in line with the school policy but demonstrate the knowledge to make effective personalised provision for those who present with emotional/social/emotional behaviours.

To keep up to date with the philosophy, teaching methods, changes and developments in the structure of the curriculum.

To review own teaching and impact on learners progress, attainment and well being, refining approaches where necessary, and be both open to coaching and mentoring and contribute to the professional development of colleagues through coaching and mentoring, demonstrating effective practice, and providing advice and feedback.

To participate in staff meetings and be a positive role model to others.

To respect the confidentiality of records and information regarding pupils, parents and other stakeholders

To liaise effectively with outside agencies, attend relevant courses and actively seek ways of benefiting from collaboration.

To abide by the Staff Code of Conduct and Acceptable Use policy.

**Specific Responsibilities**

To take part in the wider life of the school including extending learning through out of school contexts through the running of a subject specialist club or by exploiting an area of personal interest.

Liaise with colleagues and other stakeholders in a flexible and professional manner

*This job description may be reviewed at the end of the academic year or earlier if necessary. In addition, it may be amended at any time after consultation with you.*