



# St Peter's Methodist Primary School

## Higher Level Teaching Assistant (HLTA)



|                       | ESSENTIAL   | DESIRABLE  |
|-----------------------|---|--|
| <b>QUALIFICATIONS</b> | <p>GCSE in Mathematics and English</p> <p>Good standard of education together with good numeracy and literacy skills (NVQ3 or equivalent in mathematics and literacy)</p> <p>Evidence of recent and relevant professional development</p>   | <p>Meet HLTA standards and hold HLTA qualification (or equivalent teaching qualification)</p>                          |
| <b>EXPERIENCE</b>     | <p>Relevant experience of working with children across the primary school setting</p> <p>Experience of safely supervising/ managing group and whole class activities</p>  | <p>Experience working with children who have a range of special/additional educational needs including EAL pupils.</p> |
| <b>KNOWLEDGE</b>      | <p>Current education &amp; childcare issues:</p> <p>School Curriculum</p> <p>Child Development</p> <p>Additional Educational Needs</p> <p>Health &amp; Safety</p> <p>Child Protection</p> <p>Equal Opportunities</p> <p>An understanding of the issues surrounding the safeguarding of children and commitment to child welfare and safety.</p> | <p>Knowledge of programmes used to facilitate or accelerate learning</p> <p>EYFS, KS1 and KS2 knowledge.</p>           |



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|                           |   |   |
|---------------------------|---|---|
| <b>SKILLS</b>             | Excellent written and oral communication skills;<br>Good organisation skills;<br>Ability to work as part of a team and in partnership with parents  | Creativity and presentation skills  |
| <b>PERSONAL QUALITIES</b> | Calm and professional manner;<br>Sensitive to the needs of children and parents;<br>Uses initiative;<br>Takes responsibility in furthering own personal development through professional training;<br>Enthusiastic;<br>Willingness to take responsibility;<br>Flexible<br>To be able to support the Christian Ethos of the school | Willingness to contribute to whole school initiatives and school activities<br><br>Leadership qualities |