

JOB DESCRIPTION

Job Title: Day Nursery EY Practitioner

Location: Hoo

Hours: as per your contract

Salary: as per your contract

Reporting to: Day Nursery Leader

PURPOSE OF JOB

- To provide a safe, caring and stimulating environment for children in your care.
- To work in partnership with parents, carers, and professionals to safeguard and promote well-being to ensure the very best outcomes for all children.
- Work alongside the Day Nursery Leader and staffing team to ensure that Hedgehogs' vision, philosophy, and objectives are fulfilled.
- To work within the framework of the Children's Act, the Early Years Foundation Stage, Statutory Framework, Hedgehogs' policies, procedures and risk assessments, alongside current legislation relating to childcare.

PRINCIPAL ACCOUNTABILITIES

- To provide activities to ensure that, whilst at the setting, children receive physical, emotional, social and intellectual development, giving consideration to families' ethnic, cultural and linguistic backgrounds whilst maintaining relationships with parents and carers on the admission, care and education of their children to ensure that the diverse needs of the children are met.
- Keep abreast of current legislation, guidelines and Hedgehogs' policies and procedures, whilst ensuring the Early Years Foundation Stage is met at all times.
- To attend, where appropriate, out of working hours activities, e.g. training, staff meetings, promotional events, etc.
- To complete, where appropriate, tasks such as general paperwork and observations in own time if unable to fully finish these tasks within normal working hours due to the nature of a particular day.
- Ensure health and safety regulations are met, that the setting is kept to the required standards of cleanliness and hygiene and ensure the safety and wellbeing of children, staff and visitors.
- To contribute to planning, observation, and assessment procedures to ensure a consistent service, providing a wide variety of activities to stimulate and support children's development in line with the Early Years Foundation Stage and Hedgehogs' curriculum.
- To be a key person for a group of children and ensure effective parent partnerships are always maintained.
- To keep completely confidential any information regarding children, their families or other staff members learned as part of their job.

- To advise your designated safeguarding leads of any concerns relating to individual children, their families, or adults working with children.
 - To be aware of the high profile of the setting and to uphold its standards at all times. To be an ambassador for the setting both within the setting and in the wider community.
 - To complete general duties within the setting including laundry, cleaning, washing up and preparation of snack.
 - To complete any other duties as directed by the Day Nursery Leadership Team.
-

ESSENTIAL CRITERIA

- Minimum (or working towards) Level 2 Ofsted recognised childcare qualification.
- Experience of working with children and families.
- Experience and understanding of the Early Years Foundation Stage Framework.
- Knowledge and understanding of policies and procedures relating to safeguarding children, health and safety, equal opportunities, and confidentiality.
- Possess or be willing to obtain Paediatric First Aid certificate.
- Possess or be willing to obtain Level 2 and 3 Safeguarding training.
- DBS Certificate.

DESIRABLE CRITERIA

- Level 3 Ofsted recognised childcare qualification or above.
- Understanding the use of basic technology (computer, photocopier, tablet etc.)
- Knowledge of the Curiosity Approach.
- Prior experience of working within a Day Nursery.

NB: THIS POST IS EXEMPT FROM THE REHABILITATION OF OFFENDERS ACT 1974. THE SUCCESSFUL CANDIDATE WILL ONLY BE APPOINTED ONCE SATISFACTORY REFERENCES HAVE BEEN OBTAINED.

I have read and understood the expectations of the role of DAY NURSERY EARLY YEARS PRACTITIONER. I also understand that failure to fulfil these expectations could lead to disciplinary action.

Signature: Date:
(DAY NURSERY EARLY YEARS PRACTITIONER)

Signature: Date:
(LINE MANAGER)