



St Nicholas CE Primary Academy



Job Description: Class Teacher – Early Years

Job Title:	Class Teacher
Scale:	MPS
Responsible to:	The Headteacher
Relationships:	Liaison with the teaching and non-teaching staff of the school and Trust, Pupils, Governors, Parents, and other Professionals

Job Purpose:

The Class Teacher will:

- implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils, incorporating the areas of learning for the Early Years Foundation Stage in line with the policies of the school.
- ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- maintain the positive ethos and core values of the school, both inside and outside the classroom;
- contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
- ensure that the current national conditions of employment **and** Professional Standards for school teachers are met.
- liaise with parallel teaching partner to promote and maintain standards required for effective Early Years class teaching

Duties:

The Class Teacher will:

- implement agreed school policies and guidelines;
- support initiatives decided by the Headteacher and Wider Leadership Team;
- plan appropriately to meet the needs of all pupils;
- teach all areas of the foundation stage, which is focused on helping the children achieve early learning goals;
- be able to set clear targets, based on prior attainment, for pupils' learning and evaluate all aspects of EYFS provision;
- provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- Work with others to plan and coordinate learning both indoors and outdoors

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- keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- report to parents on the development, progress and attainment of pupils;
- Liaising with the Year 1 team to ensure the smooth transition between EYFS and Year 1;
- maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- participate in meetings which relate to the school's management, curriculum, administration or organisation;
- communicate and co-operate with specialists from outside agencies;
- lead, organise and direct support staff within the EYFS setting;
- participate in the performance management system for the appraisal of their own performance.

Signed Date

Post holder

Signed Date

Headteacher