



Barham Church of England Primary School

Job Description

Job title: Class teacher (Maternity cover)

Responsible to: Headteacher

Grade: MPS

Purpose: To teach a class of children as directed by the Headteacher

Main Duties and Responsibilities:

To undertake your duties, as required by the Teachers' Standards.
To keep up-to-date with, and remain knowledgeable of, the requirements of the Early Years & Primary Curriculum.
To participate in the ongoing review and development of effective teaching and learning strategies.
To be committed to the ethos and success of the school.
To be familiar with the school's systems, structures, policies and procedures.
To enforce the school's Behaviour Policy through excellent classroom management.
To effectively plan a varied, balanced and appropriate curriculum which emphasises raising standards and achieving excellence.
To provide an attractive and stimulating working environment which values children's work.
To adapt teaching and differentiate resources and equipment so lessons may be accessed appropriately by all pupils.
To support and plan for SEN/EAL pupils accordingly.
To work as part of a team to evaluate and develop pupils' learning needs.
To liaise with outside agencies providing support for children.
To encourage pupils to develop and use their creativity, initiative, independence and responsibilities.
To self-evaluate your teaching in order to improve effectiveness.
To be committed to the school's assessment and monitoring system for pupil progress.
To systematically assess and record pupils' academic and social progress, and use the results to inform lesson planning decisions.
To ensure that parents and carers are well informed about the school's curriculum, its targets, children's attainment and their part in the process of improvement.
To report on each individual pupil's progress to the headteacher and parents as required.
To follow guidance and support from members of the senior leadership team.
To actively support school activities, on occasion, such as educational trips, extra-curricular activities and clubs, and parents' evenings, which may require some out-of-hours availability.
To lead a subject as directed by the headteacher.

Working Time/Review

This job description sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties, but does not direct the particular amount of time to be spent carrying them out. There are not definitive working time arrangements in the national conditions of employment. This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties.

This School is committed to safeguarding and protecting the welfare of all children and young people and expects all staff and volunteers to share this commitment

Signed Headteacher: _____ Date:

Signed Post Holder: _____ Date: