



St Simon Stock Catholic School

LABORA CUM AMORE

Teacher of Design & Technology (Maternity Cover)

APPLICATION PACK

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Kent
Catholic
Schools'
Partnership



'Academies in Christ'
Part of the Archdiocese of Southwark

Ofsted
Good
Provider

Oakwood Park, Maidstone, Kent ME16 OJP 01622 754551

Letter from the Headteacher

Dear Candidate

Thank you for your interest in this exciting role within our ambitious partnership of two secondary schools in the West Kent Cluster of Kent Catholic Schools' Partnership.

We are a collaborative partnership of proudly Catholic, world class schools connected by our ambitious extended curriculum and passion to nurture the young people in our care into confident, well-rounded individuals who make the world a better place.

We have extremely high expectations of what we do for the students in our schools and are keen to recruit like-minded, passionate colleagues who have the potential to redefine what is possible in the education landscape.

If you are passionate about making a better world through the power of education and have the determination and expertise to support an excellent DT curriculum, we would love to hear from you.

Andrea Denny
Headteacher



Labora cum Amore ~ Work with Love

About St Simon Stock Catholic School

St Simon Stock Catholic School is a Catholic secondary school located in Maidstone, Kent and part of the Kent Catholic Schools' Partnership (KCSP). This multi-academy trust (MAT), established by the Archdiocese of Southwark for Catholic education across Kent, currently comprises of 25 academies (20 primary and 5 secondary schools).

St Simon Stock is an over-subscribed, co-educational, high achieving school with a long tradition of academic success. We have over 1100 students on roll, including over 200 in Sixth Form and a staff of almost 100.

We value all our students equally and welcome the wide variety of cultures and experiences they bring to our school.

By modelling exemplary behaviour towards each other, carrying out service to others in school, at home and in the wider community, students develop a strong work ethic and sense of personal achievement helping them to take their place in the wider world.

We are rated by Ofsted as a Good Provider and in our last denominational inspection we were graded as Outstanding.



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Role description

St Simon Stock Catholic School are looking for a well-qualified and enthusiastic Teacher of Design & Technology (Maternity Cover). This post would suit an experienced teacher or a newly qualified teacher. The ability to teach Design and Technology to A-Level is desirable, the ability to teach GCSE Design and Technology is essential.

Please state in your application your experience of teaching Design and Technology (or any other related specialisms e.g. Food Technology) in your application. The Design and Technology department is a small but well-equipped, successful department. You will be joining a skilled, energetic and committed team who thrive to raise the quality of provision to enable the best possible outcomes for of our students.

Benefits of working at St Simon Stock Catholic School:

- A supportive and caring working environment for staff and students
- A school wide focus on wellbeing
- Staff laptop provided
- Dedicated and bespoke CPD time for all staff
- Personal development opportunities
- Access to Kent Rewards Scheme
- Employee Assistance Programme which offers counselling, financial guidance, legal enquiries with access to online health and wellbeing resources

Our Offer:

We create an environment where our staff can thrive and enjoy the work that they do which enables our young people to flourish, gain confidence, achieve and be happy. We have a reputation for fostering a very caring environment and a great record for investing in staff training and development.



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Job description

Job Title:	Teacher of DT (Maternity Cover)
Salary Grade:	MPS/UPS
FTE:	1.0
Line Manager:	Subject Leader of DT

Job Purpose:

You are required to carry out the duties of a School Teacher as set out in the current School Teachers' Pay and Conditions Document. You will carry out such particular duties as the Academy Principal may reasonably direct from time to time.

Teaching and Learning

1. Teach the subject as required at all levels.
2. Contribute to the Department's bank of resources for the teaching of the subject and assist in the production of materials which take into account pupils of all abilities and levels.
3. Contribute to the drawing up, evaluation and reviewing of schemes of work in relation to relevant Key Stages.
4. Plan and evaluate work in accordance with departmental policy.
5. Provide team teaching support in class as required.

Assessment, Recording and Reporting

1. Maintain records of achievement and progress of all pupils in accordance with the statutory requirements and the departmental policy.
2. Mark and return work set, including homework, within an agreed and reasonable time.
3. Use the School's Marking Policy and Departmental Policy at all times.
4. Complete student data entry and reports in line with School Policy.
5. Attend Parents' Evenings as required and keep parents/carers informed about their child's performance and future targets.



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Job description

Tutor Role

1. Undertake responsibility for a Tutor Group including Registration, Small Group Tutorials and delivery of PSHE.
2. Monitor and set targets for the social and academic progress of all students in the Tutor group.
3. Endeavour to build up a good relationship with the students in the Tutor Group so that they will look to you for support and advice.

The ideal candidate will

1. Be able to inspire and motivate students to achieve their full potential, and instill a love of learning, both through practical and theory work.
2. Be innovative and creative
3. Be part of a team and will contribute to the ongoing development of this successful Design & Technology department.
4. Be willing to fulfil wider professional responsibilities
5. Be comfortable promoting Catholic values and ethos, but does not necessarily have to be Catholic.

Other Duties and Responsibilities

This job description outlines the main duties and level of responsibility of the post for the time being. It is not a comprehensive or exclusive list and it cannot anticipate future service demands. There is a clear expectation of the post holder that they will make a positive contribution to enhancing and adapting services. Job descriptions will be reviewed, in consultation with the post holder, at least annually or whenever there may be a significant change to the role of the job holder.

Sign and date below to confirm that both parties have reviewed this job description, agreed any amendments and confirm that it reflects the current responsibilities expected of the postholder.

Person specification

	Criteria	Essential / Desirable
Qualifications	Minimum Level 2 qualification in Maths and English	E
	Educated to degree level or equivalent	E
	Teacher Training Qualification	E
	Successful experience of working with students in a school environment	E
Experience, Skills & Knowledge	Knowledge and understanding of adolescent development	E
	Knowledge and understanding of the SEAL Programme	E
	Skilled in dealing with both challenging and able students	E
	Experience of dealing effectively with parents, staff and students	E
	High level of organisational skill	E
	Ability to use ICT effectively	E
	Ability to provide high-quality outcomes	E
	Experience of dealing effectively with the general public	E
	Clarity of communication to a range of audiences	E
	Knowledge of maintaining confidentiality in sensitive situations, knowing when to share information and to accept responsibility for decision making	E
	Understanding of different social backgrounds of students	E
	Understanding the needs of students and the appropriate strategies to support them	E
Abilities, Skills & Attributes	Able to work as part of a team	E
	Ability to engage and provide empathy and understanding	E
	To be able to promote the safety and wellbeing of students, ensuring that the school's Child Protection and Safeguarding policies and procedures are promoted within the Academy	E
	Willingness to undergo appropriate checks, including enhanced DBS Checks	E
	Motivation to work with children and young people	E
	Ability to form and maintain appropriate relationships and personal boundaries with children and young people	E

Application process

You are welcome to contact HR at HR@ssscs.co.uk if you would like to visit the school before submitting an application.

For ease of applying, we are happy to accept applications directly from Kent Teach:
[Click Here](#)

Should you be shortlisted for interview, additional information may be requested at that time.

Start date: January 2024 or sooner

All applicants need to have the Right to Work in the UK to be considered for this role. This vacancy may close on or before the specified closing date depending on the volume of suitable applicants. If you are unsuccessful, we will contact you accordingly.

Safer Recruitment *St Simon Stock Catholic School is committed to safeguarding and promoting the welfare of children and this position is subject to satisfactory enhanced disclosure from the Disclosure and Barring Service. We are an equal opportunities employer.*



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